

MINUTES

TOWN OF PARKER COMMON COUNCIL  
REGULAR COUNCIL MEETING  
TOWN COUNCIL CHAMBERS 1314 11<sup>th</sup> STREET  
TUESDAY, MARCH 20, 2018 6:00PM

MAYOR'S ANNOUNCEMENT: In the absence of Mayor Beaver, Vice Mayor Hooper asked all present to please turn off or set to mute their electronic devices during the Council Meeting

CALL THE REGULAR MEETING TO ORDER: Vice Mayor Hooper called the regular meeting to order at 6:00 P.M.

ROLL CALL OF COUNCIL: Present: Vice Mayor Hooper, Council Members Collett, R. Hartless, V. Hartless, Savino, and Shontz  
Absent, Mayor Beaver

Staff Present: Town Manager Wedemeyer, Chief of Police Romo, Interim Public Works Director Ziegler, Library Manager Davis, Senior Center Director Tilley, Tobacco Program Director Anderson, and Town Clerk Cockrell

Others Present: Pastor Jose Garcia, John Gutkunest, Denise Bishop, Sheila Allen, and via the telephone Chad Atkinson

INVOCATION: Given by Pastor Jose Garcia from the Apostolic Church

PLEDGE OF ALLEGIANCE Given by all present

PRESENTATION: Town of Parker Fiscal Year 2016-2017 Audit ~ Chad Atkinson  
Hinton Burdick CPAs & Advisors

*Chad explained the complete Town of Parker FY 2016/2017 Audit along with the Financial Statements, the Independent Auditor's Report, and the firms Management's Discussion and Analysis findings which had been sent to the Council prior to this meeting for the Council to review. He noted his, and the firms thanks to the Town's management staff for all their help with the Audit. The financial highlights were at 8.7 million as the close of the fiscal year. The net position increased by 198 thousand, as did the governmental revenues. Expenses did exceed the revenues in some areas, but overall the Town was doing well with 1.5 million in resources available. Chad stated the Town as a whole is stable and improving. It has been a pleasure working with and for the Town of Parker. Vice Mayor Hooper and the Council thanked Chad and the firm.*

CONSENT AGENDA:

**Approve the following:**

A. March 6, 2018 Town of Parker Regular Council Meeting Minutes (absent VM Hooper)  
**MOTION:** The March 6<sup>th</sup> regular minutes be approved as presented with no Council comments  
**BY:** CM Collett  
**SECOND:** CM Shontz  
**VOTE:** All except VM Hooper who abstained from voting not being present at approved the minutes and passed the motion

REGULAR AGENDA:

*Discussion and possible action on the following item(s)*

1. Approve/Deny a Special Event Liquor License request from the Veteran's of Foreign Wars to host their 2<sup>nd</sup> Annual charitable fund raiser known as the "801 MC's River Run/Horseshoe Tournament" event scheduled for Saturday, April 14, 2018 starting at 12:00noon ending at 4:00pm at the applicant's 516 Hopi Avenue establishment.

*Town Clerk Cockrell explained this was the 2<sup>nd</sup> annual event for the VFW Post, all the proceeds would go to the veterans and their families; staff is on board for the soft street closures, and all legal issues have been complied with. No comments came from Council.*

**MOTION:** The Special Event Liquor License request from the Veteran's of Foreign Wars to host their 2<sup>nd</sup> Annual charitable fund raiser known as the "801 MC's River Run/Horseshoe Tournament" event scheduled for Saturday, April 14, 2018 starting at 12:00noon ending at 4:00pm at the applicant's 516 Hopi Avenue establishment is approved as presented.

**BY:** CM Collett  
**SECOND:** CM Shontz  
**VOTE:** All in favor, the motion passed

- 2 Approve/Deny Fiscal Year 2016-2017 Annual Town of Parker Audit

*Town Manager Wedemeyer explained Council earlier heard the Audit presentation from Chad Atkinson from the Town's Audit firm of Hinton Burdick over the telephone, at that time they were able to ask any questions. She is requesting the 2016/2017 audit be accepted as presented.*

**MOTION:** Fiscal Year 2016/2017 Annual Town of Parker Audit be approved as presented

**BY:** CM Shontz  
**SECOND:** CM R. Hartless  
**VOTE:** All in favor, the motion passed

- 3 Approve/Deny Resolution 01-2018, adopting a Fair Housing Policy, making known its commitment to the principal of Fair Housing, and describing actions it shall undertake to affirmatively further Fair Housing

*Interim Public Works Director Ziegler explained Denise Bishop the Towns WACOG Grant Consultant for our latest CDBG project was present should any of the council have questions pertaining to the Fair Housing Resolution. Denise added a Fair Housing Resolution is an requirement that is due before April which is designated as "Fair Housing Month" by HUD. Once adopted, she would add the resolution into the planned publications that would be placed around the town and in the county. Additionally; a color book would be designed for the youths with information about fair housing. CM V. Hartless asked was this something new, it was explained this act had been done before with all the CDBG projects.*

**MOTION:** Resolution 01-2018, adopting a Fair Housing Policy, and making known its commitment to the principal of Fair Housing, and describing actions it shall undertake to affirmatively further Fair Housing be adopted as presented  
**BY:** CM R. Hartless  
**SECOND:** CM Shontz  
**VOTE:** All in favor, the motion passed

4 Approve/Deny Public Works awards the 2018 Rejuvenating Fog Seal Project to Sunland Asphalt and Construction Inc.

*Interim Public Works Director Ziegler explained public works went to bid on a rejuvenation fog seal project for certain town streets. Within that bid was the request the contractors examine and check out the town streets and then present within their bid their best solution for us. Four bids were received and opened on March 2<sup>nd</sup>; the lowest and recommended bid was from Sunland Asphalt & Construction from Tempe. Additionally the amount of \$25,000.00 was budgeted for this project, Sunland cost is \$17,725.00. CM Collett inquired if staff has checked out Sunland background and previous completed jobs reputation. PW Ziegler said he hadn't, but would do so. (Update) (Past jobs in different towns/cities were researched and found to be reported nothing but good work completed and great people to work with).*

**MOTION:** The 2018 Rejuvenating Fog Seal Project be recommended awarded to Sunland Asphalt and Construction Inc as presented with the recommendation that background on previous completed projects be completed  
**BY:** CM Collett  
**SECOND:** CM Shontz  
**VOTE:** All in favor, the motion passed

5 Approve/Deny Parker Public Library enters into a contract with Sudden Link and Krishan Consulting to provide the Library's phone and business internet services.

*Library Manager Davis explained the library has used Sudden Link as their provider for a few years and been very happy with their service; CM R. Hartless inquired around how much money is returned through E-Rate at the end of the year. Her reply was around \$1,000 or a 90% reimbursement.*

**MOTION:** Parker Public Library enters into a contract with Sudden Link and Krishan Consulting to provide the Library's phone and business internet services is approved as presented  
**BY:** CM Savino  
**SECOND:** CM V. Hartless  
**VOTE:** All in favor, the motion passed

6 Approve/Deny a Sub-Delegation Agreement between the Town of Parker and La Paz County to provide Smoke-Free services and education in behalf of LaPaz County Health Services, and authorize the Mayor to sign the Agreement.

*Town Manager Wedemeyer explained this agreement would allow the La Paz County's health department to keep their current smoke free programs running and be able to provide one new employee be hired through the town. The county would be reimbursing the town and has already agreed to the agreement. Council inquired what would the term of this agreement be for; the manager replied through this and probably all of next year.*

**MOTION:** Sub-Delegation Agreement between the Town of Parker and La Paz County to provide Smoke-Free services and education in behalf of LaPaz County Health Services, and authorize the Mayor to sign the Agreement be approved as presented  
**BY:** CM R. Hartless  
**SECOND:** CM Collett

**VOTE: All in favor, the motion passed**

7 Approve/Deny the Town of Parker Membership Agreement with Arizona Municipal Risk Retention Pool (AMRRP) be amended and restated.

*Town Manager Wedemeyer reported the town has held an agreement with Arizona Municipal Risk Retention Pool for years; it is just time for an update to the original programs agreement which requires council's authorization. The town has used the pool quite often for various town issues and appreciates the pools guidelines. No comments were given by the Council.*

**MOTION: The Town of Parker Membership Agreement with Arizona Municipal Risk Retention Pool is amended and restated is approved**

**BY: CM Collett**

**SECOND: CM Shontz**

**VOTE: All in favor, the motion passed**

8 Approve/Deny the Town of Parker purchase the property at 1112 W. Arizona Avenue and instruct the Town Manager to negotiate said purchase of real property within the town limits.

*Town Manager Wedemeyer explained as directed the purchase of the Arizona Avenue property comes before council for their approval for the amount of \$171,702.04, which includes the taxes, and is well below the asking price of \$199,000, added VM Hooper. The funds are available in the general fund under the magistrate court, and were the primary reason for the purchase; she added the Community Senior Centers administrative office could also be moved to that location to allow for further expansion of the Center was additionally planned.*

**MOTION: The purchase of the property at 1112 W. Arizona Avenue and instruction to the Town Manager to negotiate said purchase of real property within the town limits is approved as presented.**

**BY: CM R. Hartless**

**SECOND: CM Collett**

**VOTE: All in favor, the motion passed**

CALL TO THE PUBLIC:

*There was NO CALL at this meeting*

ANNOUNCEMENTS:

Wed, Mar. 21 <sup>st</sup>	Joint Venture Board (VM Hooper +CM Collett)	@ the BW Casino	10:00am
Wed. Mar. 21 <sup>st</sup>	Board of Adjustments		4:30pm
Thurs. Mar. 22 <sup>nd</sup>	Scrub Seal Pre-Con		10:00am
Thurs. Mar. 22 <sup>nd</sup>	Planning & Zoning Board		4:00pm
Mon. Mar. 26 <sup>th</sup>	Streets N Traffic Committee (VM Hooper+ CM Savino)		5:15pm
Thurs. Mar. 29 <sup>th</sup>	Scrub Seal Bid Opening		2:00pm
<b>Tue. April 2<sup>nd</sup></b>	<b>Next</b> Regular Council Meeting		6:00pm

**\*\* note, change the date to the 3<sup>rd</sup> of April**

*Unless so noted, all meetings are held in the Council Chambers located at 1314 11<sup>th</sup> Street.*

ADJOURNMENT:

Vice Mayor Hooper adjourned the meeting at 6:55pm

Approve

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Jerry Hooper, Vice Mayor

CERTIFICATION:

I certify that the following is a true and correct copy of the minutes of the Regular Council Meetings of the Town of Parker Common Council, which was held on Tuesday, March 20, 2018; I further certify the meeting was duly called, held, and that a quorum was present.

*Candy Cockrell, Town Clerk*

Some members of the Council or the Town Attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the Town Clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible.