

**NOTICE OF SPECIAL WORK SESSION AND REGULAR MEETING
OF THE TOWN OF PARKER COMMON COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Special Work Session at 5:00 p.m. and a Regular Meeting, immediately upon adjournment of the Work Session, both open to the public, at Parker Town Hall at 1314 11th Street on December 6, 2022.

The agenda for the meeting is as follows:

Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item

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MINUTES

**TOWN OF PARKER COMMON COUNCIL
SPECIAL WORK SESSION/REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, December 6, 2022 5:00 P.M.**

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE SPECIAL WORK SESSION TO ORDER: Called to order at 5:07PM.

ROLL CALL OF COUNCIL: Mayor Karen Bonds, Vice Mayor Hooper, Council Member Shontz, Council Member Daniels, Council Member De Leon, Council Member Hartless, Council Member Lucas

Staff: Interim Town Manager Charlie Cassens, Finance Manager Megan, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Community Development Director Nora Yackley, Town Clerk, Amy Putnam

WORK SESSION:

1. Discussion regarding the Bureau of Reclamation Water Conservation Requirements

Public Works Director Steve Zeigler starts off with letting the council members know they have a graph for better understanding. He goes into detail on the lines of the graph on what water levels are at Lake Mead and what the predictions for the next few years will be. He then continues to explain what lines and levels mean. Steve states we are at a level 2 shortage. He does state that due to the water shortage that the

Bureau of Reclamation is looking to get additional water conservations started with water systems and suppliers. The Bureau is asking people with fourth priority water to cut their use. Steve states that this is a volunteer program but he did ask if the Town did not participate in the water conservation if it would affect their contract and he got told very little but got the impression that if we don't know we will have to eventually and that it could affect future grant applications. Steve and some of the Council members discussed paying us for what we cut and how much we would possibly be able to save. Steve goes that they can go off of their figures and agreements or the Town can come up with their own agreement with prices, and if we are actually wanting to participate in this program that we can put this on a future agenda. Interim Town Manager Charlie states that the Bureau manages the water that's on the Colorado river systems, they open the locks, open the dams, and they sell the water all the way down. He states that if we even have good years ahead we will still have issues with supply so the Bureau is going to all contract holders to find out where water can be saved. Steves joins back in and is now discussing how much water has been pumped into the system from 2010-2021. Steve talks about new technology to keep a better eye on how much water is going through each meter and help notice issues before more water is wasted. He did mention that they will be trying to reach out to customers more and let everyone know more ways to conserve water. This is a decision for the council to decide on and see what they are wanting to do. He discussed more ways that the town can conserve water in their daily tasks. Interim TM Charlie mentions that he hopes there will be something in the town code that if it gets to a higher stage and it will help later on with writing citations and enforcing conserving water. CM Shontz states that to customers the river does not look down so they assume it doesn't apply to us. CM Daniels then mentions that's when we would need to tell the public more about their water usage and give more numbers and percentages. CM Hartless asks if we conserve more water and get more money we could use it to water department tools. Steve agrees and goes into more detail. CM Shontz asks Steve who the biggest water user is. Steve replies the Town is the biggest user specifically the cemetery, and the second biggest user is the cemetery. Charlie adds that three of the four biggest users of water in the town are not town property. Steve mentions that they can change leases, adjust leases, or redo leases to favor the town to conserve water. They went into a discussion about on peak and off peak usages. Mayor Bonds mentions that even if they put this in the town code the three biggest water users cant be enforced because of not being town property. They talked about CRIT having lines added for their use. Steve closed it out by stating he can get together with Attorney Christina.

ADJOURN: Special Work Session adjourned at 5:53PM.

CALL THE REGULAR MEETING TO ORDER: Called the regular meeting to order at 5:53PM.

ROLL CALL OF COUNCIL:Mayor Karen Bonds, Vice Mayor Hooper , Council Member Shontz, Council Member Daniels, Council Member De Leon, Council Member Hartless. Council Member Lucas

INVOCATION: John Gutekunst from the Parker Pioneer.

PLEDGE OF ALLEGIANCE: By all in attendance

CALL TO THE PUBLIC:

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

Jennifer Aspa is here to remind everyone that there is a Christmas event with tree lighting. She's mentioning that there will be the Grinch, Mrs. and Mr. Claus and Cindy Lou Who will be there. Jennifer also states there will be games, activities, a hay ride and food to enjoy. She went into detail on the ornaments and money being out into this event. She thanks everyone.

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

None

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny Acceptance of \$4,632.79 from Arizona State Library State Grants and Aide Money

Tracy McConnell, Library Manager

Library Manager Tracey McConnell starts by asking the Mayor and Council to approve the state grants from the Arizona State Library. She states that they sent La Paz County \$25,000, She went into what the La Paz County Director used the money on. She states that the money would be used for anything the library needs and that the town general fund would have no fiscal impact.

MOTION: To approve Acceptance of \$4,632.79 from Arizona State Library State Grants and Aide Money

BY: CM Shontz

SECOND: VM Hooper

VOTE: With all others in favor, the motion passed;

2. Discussion and Action to Approve/Deny Final Payment to Rachel Kaiser for Mural Painting at the Parker Public Library

Tracy McConnell, Library Manager

Library Manager Trcy McConnell is asking for the Mayor and Council to pay Rachel Kaiser the final payment for the mural. Originally she was going to paint the mural on the south west side of the building but because they were given money to build their garden area so they decided to change the area for the mural. Due to the changes the price for the mural did increase but because it was a library she gave them a discount.

MOTION: To approve Final Payment to Rachel Kaiser for Mural Painting at the Parker Public Library

BY: CM De Leon

SECOND: CM Hartless

VOTE: With all others in favor, the motion passed;

3. Discussion and Action to Approve/Deny Pump A and C Replacement

Steve Ziegler, Public Works Director

Steve Zeigler is asking the Mayor and Council to approve pump A and C replacement. He states that the public works crew went out to check the pumps and stated that the pumps were in poor condition and should be replaced. He states that they have lasted a lot longer than their 15-20 year life span. They reached out to Phoenix Pumps for a quote, Steve went over the prices. He stated that the agreement is a lot like the city of Avalons agreement with Phoenix Pumps.

MOTION: To approve Pump A and C Replacement
BY: CM Shontz
SECOND: VM Hooper
VOTE: With all others in favor, the motion passed;

4. Discussion and Action to Approve/Deny Creation of the Accreditation Manager Position for the Parker Police Department

Michael Bailey, Chief of Police

Chief of Police Michael Bailey is asking Mayor and Council to approve the Accreditation Manager Position. He states that the police department was recently awarded funding from the department of justices for law enforcement agencies seeking accreditation grants. The funds from the grant will pay for a temporary grant manager position for the two year grant cycle. He states that this position will be listed as a temp position. Chief explains the tasks this position will help with. CM Hartless asks about the benefits that are not included. Chief Bailey explains that there will be no sick time or leave included as it is a salary only position. Mayor Bonds asks that once the grant runs out will Chief Bailey be wanting to include this in the budget for next year. Chief Bailey states that he's not completely sure since they are not sure what this will entail. He states that he needs the extra help because the accreditation process is a little too much for who they have right now. Interim Town Manager Charlie states that the accreditation process is a bit more tedious and he fully supports the program for an accreditation manager.

MOTION: To approve Creation of the Accreditation Manager Position for the Parker Police Department
BY: VM Hooper
SECOND: CM Hartless
VOTE: With all others in favor, the motion passed;

5. Discussion and Action to Approve/Deny Financial Services Agreement with Pat Walker Consulting, LLC

Charlie Cassens, Interim Town Manager

Interim Town Manager Charlie Cassens starts by saying due to previous issues with the investigation and seizure of town financial documentation has put us a bit behind in financial reporting. Pat Walker specializes in helping towns that have similar issues and works alone. Everyone Charlie was talked to about Pat has stated that she is terrific. He went over how much she charges. Mayor Bonds states that this sounds like money well spent. CM Hartless mentions that this is a good price since audits are expensive as is.

MOTION: To approve Financial Services Agreement with Pat Walker Consulting, LLC
BY: CM Lucas
SECOND: CM Hartless
VOTE: With all others in favor, the motion passed;

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

- *Chamber of Commerce and Tourism-CM Hartless*
- *Joint Venture-VM Hooper + CM Shontz* *PAACE-CM Lucas*
- *Tribal Committee -Mayor Bonds + CM Daniels * *Parks & Recreation- CM Lucas + VM Hooper* *Senior Center-CM De Leon* *Streets & Traffic -VM Hooper* *Library Board-CM Shontz* La Paz County Fair Board-Mayor Bonds*
- * WACOG-CM De Leon* WAEDD- CM Hartless*
- *Parker Regional Chamber of Commerce and Tourism, Directors Report*

CM De Leon states that the senior center has a Christmas Luncheon December 19. He also states that the new cook has started December 2. Lots of activities are going on at the senior center including aerobic exercises. He states that there are 75-80 meals with all the winter visitors.

ANNOUNCEMENTS:

Friday	December 9, 2022	Town of Parker Parks and Recreations 1st Annual Christmas in the Park	5:30 PM
Saturday	December 10, 2022	Soroptimist Pictures with Santa	Noon - 2:00 PM @ Parker Public Library
Saturday	December 10, 2022	Annual Soroptimist Lighted Christmas Parade	6:30 PM Traditional Joshua Street Parade Route
Monday	December 12, 2022	Library Advisory Board	5:15 PM
Tuesday	December 13, 2022	Parks and Recreation Committee Meeting	4:00 PM
Thursday	December 15, 2022	Parker Regional Chamber of Commerce and Tourism Monthly Business Mixer	5:30 PM @ Joshua Street Mall
Friday	December 16, 2022	Ribbon Cutting Parker Public Library Mural	12:00 PM @ Parker Public Library
Tuesday	December 20, 2022	Next Regular Council Meeting	6:00 PM

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN:

Meeting is adjourned at 6:20 PM

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).