

Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item

## MINUTES

TOWN OF PARKER COMMON COUNCIL  
REGULAR COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
1314 11<sup>th</sup> STREET  
TUESDAY, NOVEMBER 16, 2021 6:00 P.M.

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE MEETING TO ORDER: Mayor Bonds called the meeting to order at 6:00 PM

ROLL CALL OF COUNCIL: Mayor Bonds, Council Member De Leon, Council Member Savino, Council Member Lucas, Council Member Shontz, Absent Vice Mayor Hooper, Absent Council Member Hartless

Staff Present: Town Clerk/Interim Town Manager Amy Putnam, Community Development Director Nora Yackley, Community Health Outreach Program Director Lee Ann Anderson (telephonic), Chief of Police Michael Bailey, Library Manager Tracy McConnell, Public Works Director Steve Ziegler, Town Manager Lori Wedmeyer (telephonic)

Others Present: Jeff Phillips, Melissa Newton, John Gutekunst, Michael Kelly, Vivan Hartless, Yoli Holt, Deloris Ferris, Lois Moore, Mary Bucklew, Leo Bejarano

INVOCATION: Leo Bejarano, St Vincent

PLEDGE OF ALLEGIANCE: Given by all in attendance

CALL TO THE PUBLIC: There were 3 calls to the public presented to the clerk.

Jeff Phillips- *Jeff Phillips, BITD Race Director, thanks the council for the time to speak and provides everyone with an update on the upcoming races. He thanks the council for welcoming BITD back again this year and notes that he loves working with the town.*

Lois Moore- *Lois urges the council to take action on terminating the Town Manager. She would like to know more information regarding the flat fee agreement for legal services and wants to know how many attorneys are working for the town.*

Melissa Newton- *Melissa provides an update on the turn out of the annual chili cook off, She notes that there were 375 testers that signed up there were several chilis and bloody marys. She notes the various kids attractions and thanks everyone who volunteered for the event. It was a great success.*

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

**Approve the following:**

- a. Approval of First Amendment to Pierce Coleman PLLC Flat Fee Agreement  
*There is a very short discussion regarding this item. Justin provides a high level overview of the contract and the reason for the amendment. He notes that there is a real possibility that once things even out the contract can be adjusted again. We are just using more services at this time that we were not using before. CM Savino thanked Justin for all of his hard work.*

**MOTION:** To Approve First Amendment to Pierce Coleman PLLC Flat Fee Agreement  
**BY:** Council Member Shontz  
**SECOND:** Council Member Savino  
**VOTE:** With all others in favor, the motion passed;

- b. Soroptimist International of Parker 14th Annual Lighted Christmas Parade street closure. December 11, 2021 5:30 PM to 7:00 PM. Parade will follow the traditional downtown route.

**MOTION:** To Approve Soroptimist International of Parker 14th Annual Lighted Christmas Parade street closure. December 11, 2021 5:30 PM to 7:00 PM  
**BY:** Council Member Lucas  
**SECOND:** Council Member DeLeon  
**VOTE:** With all others in favor, the motion passed;

- c. Parker Regional Chamber of Commerce and Tourism/BITD Parker 250 Downtown Experience/Tech and Contingency street closure. January 6, 2022 6:00 PM to January 7, 2022 6:00 PM (times requested allow for set up of larger vehicles overnight) See attached map for closures.

**MOTION:** To Approve Parker Regional Chamber of Commerce and

Tourism/BITD Parker 250 Downtown Experience/Tech and Contingency street closure. January 6, 2022 6:00 PM to January 7, 2022 6:00 PM

BY: Council Member DeLeon  
SECOND: Council Member Savino  
VOTE: With all others in favor, the motion passed;

- d. Parker Regional Chamber of Commerce and Tourism/BITD Parker 425 Downtown Experience/Tech and Contingency street closure. January 20, 2022 6:00 PM to January 21, 2022 6:00 PM (times requested allow for set up of larger vehicles overnight) See attached map for closures.

MOTION: To Approve Parker Regional Chamber of Commerce and Tourism/BITD Parker 425 Downtown Experience/Tech and Contingency street closure. January 20, 2022 6:00 PM to January 21, 2022 6:00 PM  
BY: Council Member Savino  
SECOND: Council Member Shontz  
VOTE: With all others in favor, the motion passed;

REGULAR AGENDA:

**Discussion and possible action on the following item(s)**

1. Discussion and Action to Approve/Deny Emergency Inspection and Submersible Pump Removal Well #1

Steve Ziegler, Public Works Director

*The Director of Public Works Steve Zeigler respectfully requests the Mayor and Council to authorize staff to hire AZCA Drilling and Pump Inc to perform an inspection of the pump piping and well for \$3,666. Well 1 at Parker south was drilled in 2004 and is the main well used to provide the drinking water for the Parker South development. This well was last serviced in 2009 when a new pump was installed by Weber Group LLC. In late September we started to see our pre-filters get clogged with debris that we have not seen before. Our water operators believe it's a plastic material. We started to see a decline in the raw water tank level which was causing our pumps to empty out the tank faster than the well could fill the tank and upon further troubleshooting staff checked the flow coming from the well had declined by 50%. At normal operation we were getting 55 gallons a minute of the well pump which is what it is designed for, now we're getting 25 gallons a minute out of the well pump so the well is no longer able to keep up with demand. I reached out to 4 well and pump service contractors for proposals to pull the pump and piping to look for damage to the pump or holes in the piping, in addition I plan to have them inspect the well casing and perforations with a video camera to check the condition of the well. This work does not include replacing anything that may be broken or damaged because it is unknown at this point but we believe it is a hole in the pipe. H& W well and pump services declined to provide a proposal due to work lined up for a year. Welch Pump Company indicated they would provide a proposal but they have not replied after several attempts to get a proposal*

from them. I reached out to AZCA Drilling and Pump Inc and they provided a proposal of \$3,666 and I finally called Weber group and they indicated they would have a manager contact me but after several attempts they too are not returning my call. AZCA is scheduled to be on site November 17th to pull the pump and pipe and the well inspection is scheduled for November 22nd. The funding for this repair will come from the FY 20/21 water capital budget or we budgeted \$356,000. This was not a planned project so I will adjust my plan projects accordingly once the final repairs have been completed. Following the approval we will have the PSA executed, issue a purchase order and schedule the work. Council Member Savino noted that this is an item that needs to be done. The way the wells work sometimes they collapse inside and get excessive debris just like this. It's a good thing that we're doing this now. He notes that AZCA is a very good company to work with. There are no other comments.

**MOTION:** Move to Approve Emergency Inspection and Submersible Pump Removal Well #1  
**BY:** Council Member Savino  
**SECOND:** Council Member Shontz  
**VOTE:** With all others in favor, the motion passed;

2. Discussion and Action to Approve/Deny Well #6 Chlorinator Pump Replacement  
Steve Ziegler, Public Works Director

Steve Ziegler, Director of Public Works, respectfully requests the Mayor and Council to authorize staff to purchase a TKM diaphragm pump from Applied Products Group, LLC for \$4,144.57. The existing Hammond's chlorinator pump at well 6 is no longer working. The Hammonds chlorinator systems are no longer being manufactured and there are no replacement parts available so over the course of the last year we've been replacing these old pumps, controllers and chlorine solution systems. In 2020 we replaced the well 8 Hammond's chlorinator pump and controller over to the TKM diaphragm pump. In October 2021 we replaced the Hammonds chlorinator at the pump house with the TKM diaphragm pump and controller as part of the CDBG grant. Applied Products Group LLC is the sole source provider of these chlorine solution systems, pumps and controllers so we did not gather additional proposals. The funding for this project will come from the adopted fy20-21 water department capital projects budget where we budgeted \$356,000 for various projects. Following approval we will execute the PSA, issue a purchase order and order the pump. There are no questions regarding this item.

**MOTION:** Move To Approve Well #6 Chlorinator Pump Replacement  
**BY:** Council Member Shontz  
**SECOND:** Council Member Savino  
**VOTE:** With all others in favor, the motion passed;

3. Discussion and Action to Approve/Deny Senior Center Interior Painting  
Steve Ziegler, Public Works Director

*This item was removed from the agenda. There was no discussion and no action taken.*

4. Discussion and Action to Approve/Deny Water Use Agreement Between the Town and EWS For Access to the Parker South Water Plant  
Steve Ziegler, Public Works Director

Steve Ziegler, Director of Public Works, respectfully request the mayor and Council to approve a water use agreement between the town of Parker and Environmental Waste Solutions for the Parker South Water Plant. On August 2, 2021 the Town was informed by Don Braska, the La Paz County Public Works Director, that the water pond at the Parker South Water Plant was overflowing and running across the Industrial Ln.(see photos). This triggered an investigation of what the water department staff and EWS we're doing out at Parker South in regards to access to the water plant and getting water from the pond. On August 9th I sent a memo to the town manager with the results of my investigation into the matter along with recommendations. The memo is included in your pocket. This agreement allows EWS to access the Parker South water plant with conditions that specifically address the concerns detailed in the August 9th memo. A few of the key things included in the agreement are EWS will provide insurance, use their own lock on the gate, only be allowed to use the county-owned pond pump and will be paying for the water at the current commercial rates. The agreement is for an initial term of 2 years and will automatically renew provided EWS and the town agree to continue with the agreement. There are no costs or fees associated with this agreement for the town. Following approval we will execute the agreement with EWS, meet with EWS Representatives regarding the proper locking of the gate. Council member DeLeon asks how use is determined? Steve notes that EWS will be working on an honor system and that he trusts Mike to log water that he uses. It is noted that EWS uses a truck to fill with water and the capacity of that is 2,000 gallons. In the future we will update to a pump that has a pin number so we can monitor water usage more closely. There is no limit to how much water that can be pulled from the pond. There are no other questions regarding this item.

**MOTION:** Move To Approve Water Use Agreement Between the Town and EWS For Access to the Parker South Water Plant  
**BY:** Council Member DeLeon  
**SECOND:** Council Member Shontz  
**VOTE:** With all others in favor, the motion passed;

5. Discussion and Action to Approve/Deny IGA Between the Town and La Paz County For Access to the Parker South Water Plant

Steve Ziegler, Public Works Director

Steve Zeigler, Director of Public Works, respectfully requests the Mayor and Council to approve the IGA between the town of Parker and La Paz County to allow access for the Parker South Water Plant. The Parker South Water Plant was constructed in 2004 for the purpose of providing potable and non potable water for the Parker South Annex. When the plant began producing water La Paz County was given verbal permission from Public Works to access the plant for purposes of getting non-potable well water from the pond to use for the construction and maintenance of roads throughout the county and to help maintain the roads in Parker South. Early on in the development out there La Paz County Public Works purchased their own pump system called the hurricane pump and they have positioned it at the pond. This is used to fill the counties and towns water trucks. This pump is maintained by the county. The town has never had an IGA with the county for access to the water plant. The agreement allows the county to access the plant to get water using their pump only and it allows the town to use the county-owned hurricane pump to water from the ponds to fill our water truck. There are no costs or fees associated with this agreement. Following approval we will execute the IGA with the county. Meet with County Representatives regarding the proper locking of the gate. There are no questions on this item.

**MOTION:** Move To Approve IGA Between the Town and La Paz County For

**Access to the Parker South Water Plant**

**BY:** Council Member Savino  
**SECOND:** Council Member Lucas  
**VOTE:** With all others in favor, the motion passed;

6. Discussion and Action to Approve/Deny Resolution 15-2021 Check Signing Authority  
Amy Putnam, Town Clerk/Interim Town Manager

*Amy Putnam, Town Clerk/Interim Town Manager respectfully requests the Mayor and Council to approve resolution 15-2021 for checking the signing Authority/Banking Services. Annually the Town Council adopts a resolution to assign check signing authority to the town manager, mayor, vice mayor and 1 designated council member. This authority allows the above named designees to conduct banking transactions on behalf of the Town. The authority for the town manager includes the following execution of checks and other items for and on behalf of the town and it is further authorized to endorse checks and other payable items to the town for deposit and execute ACH or other electronic means and wire transfers for and on behalf of the town as directed by Town Council. Currently I am unable to perform any of the services on behalf of the town which is a hindrance to conducting business. I am unable to communicate with any of our banks as I have no authority to do so. This has created a substantial issue with some of our processes. I am unable to reconcile transactions, verify online transactions and most notably I and I am unable to work with Chase Bank who provides our payroll services. Should we have any processing issues and I am unable to make corrections or ask for assistance from the bank. We have already encountered this issue with Chase Bank, who, at this time, refuses to answer calls or provide any service to any signer. At this time there is no fiscal impact to the town following the approval we will execute the resolution and update the banks. Council Member DeLeon asks as a result of this, have employees not gotten paid? Amy notes that as a courtesy to employees that have signed up for direct deposit they get those one day before our actual payday, she notes that as of today the checks had not been deposited but we are expecting them later tonight. Employees were still paid on their true payday. Council Member DeLeon asks about other language that might help with this? It is noted that the issue right now solely lies with the customer service at chase. Mayor Bonds notes how poor their customer service was even when we were able to get through. Council Member Lucas asks if we have looked into other banks? Amy notes that yes we have. Chase currently has no brick and mortar in our town and therefore has no personal relationship with us. She has had several conversations with National Bank and they can provide us with the payroll services that we need. We will be looking at moving our accounts to them. There are no other questions on this item.*

**MOTION:** Move To Approve Resolution 15-2021 Check Signing Authority  
**BY:** Council Member Lucas  
**SECOND:** Council Member Shontz  
**VOTE:** With all others in favor, the motion passed;

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

- \*Chamber of Commerce-CM Savino + Manager Wedemeyer\*  
\* Tourism-CM Hartless \* Joint Venture-VM Hooper + CM Savino\* PAACE-CM Lucas\*  
\*Tribal Committee -Mayor Bonds + CM Savino \*

\*Parks & Recreation- CM Lucas + VM Hooper\* Senior Center-CM De Leon+ CM Savino \*  
 \*Streets & Traffic -VM Hooper + CM Savino\*  
 \*Library Board-CM Shontz\* La Paz County Fair Board-Mayor Bonds\*  
 \* WACOG-CM De Leon + CM Savino\*  
 \*WAEDD- CM Hartless\*

*There were no liaison reports given at this time.*


**ANNOUNCEMENTS:**

Wednesday	November 17, 2021	Senior Center Thanksgiving Dinner	11:30-12:30 PM
Thursday	November 18, 2021	Parker Regional Chamber of Commerce and Tourism Monthly Business Mixer @ Horizon Community Bank	5:30 PM
Saturday	November 20,2021	Parker Regional Chamber of Commerce and Tourism Local Bazaar@ Western Park	10:00 AM -3:00 PM
Saturday	November 20,2021	ARF Annual Santa Paws Food Drive. Pictures with Santa @ Western Park During the Local Bazaar. Donations Welcomed	10:00 AM -1:00 PM
Thursday & Friday	November 25 &26, 2021	All Town Offices Closed Thanksgiving	
Tuesday	December 7, 2021	Next Regular Council Meeting	6:00 PM

***Unless so noted, all meetings are held in the Council Chambers located at 1314 11<sup>th</sup> Street.***

ADJOURN: Mayor Bonds adjourned the meeting at 6:34 PM

Approve



Karen Bonds, Mayor

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).



REGULAR COUNCIL MEETING  
November 16, 2021 6:00 PM Arizona

Join the Zoom Meeting from your computer with the address below. Follow the instructions on the Zoom website.  
(Available for Audio and Video)

Join Zoom Meeting

<https://us02web.zoom.us/j/86163959426?pwd=aWc0cmlJc0ZlVWUjZ0VkdMlUkY3c4QT09>

Meeting ID: 861 6395 9426  
Passcode: 741118

Or

Dial one the numbers below. If one is busy, try the next. Once you're connected follow the prompts.

346-248-7799  
669-900-6833  
253-215-8782  
312-626-6799  
646-558-8656  
301-715-8592

Meeting ID: 861 6395 9426  
Passcode: 741118