

## **NOTICE OF REGULAR MEETING OF TOWN OF PARKER COMMON COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on November 15, 2022 at 6:00 p.m. As indicated on the agenda, pursuant to A.R.S. § 38-431.03(A)(3),(4) and (7), the Parker Common Council may vote to go into executive session in its regular meeting, which will not be open to the public, to discuss certain matters. The agenda for the meeting is as follows:

*Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item*

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### **MINUTES**

**TOWN OF PARKER COMMON COUNCIL  
REGULAR COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
1314 11<sup>th</sup> STREET  
TUESDAY, November 15, 2022 6:00 P.M.**

**CALL THE REGULAR MEETING TO ORDER:** Mayor Bonds calls the meeting to order at 6:00PM.

**ROLL CALL OF COUNCIL:** Mayor Bonds, VM Hooper, CM Shontz, CM Daniels, CM Hartless, CM Lucas

Staff: Interim Town Manager Charlie Cassens, Finance Manager Megan, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Court Administrator Teresa Van Demark, Community Development Director Nora Yackley, Town Attorney Christina Estes-Werther, Town Clerk, Amy Putnam

Others: Melissa Newton, Ashley Bonds, John Gutekunst,

**INVOCATION:** Ashley Bonds

**PLEDGE OF ALLEGIANCE:** By all in attendance.

**PROCLAMATION:** National American Indian Heritage Month

Mayor Bonds introduced Amelia the CRIT Chairwomen. Amelia states the proclamation.

CALL TO THE PUBLIC: None

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

***Approve the following:***

- a. Town of Parker Regular Council Meeting Minutes of August 17, 2021
- b. Town of Parker Regular Council Meeting Minutes of September 7, 2021 (absent Council Members Hartless and Lucas)
- c. Town of Parker Common Council Special Council Meeting Minutes of November 8, 2021
- d. Town of Parker Regular Council Meeting Minutes of October 4, 2022
- e. Town of Parker Regular Council Meeting Minutes of November 1, 2022

**MOTION:** To approve items a, c with the correction to roll call to reflect Vice Mayor Hoopers absence, d, and e  
**BY:** CM Shontz  
**SECOND:** CM Hartless  
**VOTE:** With Vice Mayor Hooper abstaining and all others in favor, the motion passed;

**MOTION:** To approve item b  
**BY:** VM Hooper  
**SECOND:** CM Shontz  
**VOTE:** With Council Members Hartless and Lucas abstaining and all others in favor, the motion passed;

REGULAR AGENDA:

***Discussion and possible action on the following item(s)***

- 1. Discussion and Action to Approve/Deny Second Amendment to Atkins Agreement for Engineering Services for Storm Water Drainage on 16th and 17th Streets  
Steve Ziegler, Public Works Director

*Mayor Bonds opens up the discussion by introducing Public works Director Steve Zeigler. Steve is asking the mayor and council to approve public works to hire Atkins to improve the storm drains on the above listed roads. He explains that the poor drainage is causing issues to the asphalt. He then goes into detail on the design plans for this project. He goes over the prices and that FY 22/23 has a budgeted amount for this project.*

**MOTION:** To approve Second Amendment to Atkins Agreement for Engineering Services for Storm Water Drainage on 16th and 17th Streets  
**BY:** CM Hartless  
**SECOND:** CM Shontz  
**VOTE:** With all others in favor, the motion passed;

2. Discussion and Action to Approve/Deny Agreement with Musko Sports Lighting L.L.C. under the 1GPA Contract #18-23DP-01 for City Park Ballfield Light Replacement  
Steve Ziegler, Public Works Director

*Public Works director Steve Zeigler is asking the Mayor and Council to approve public works to hire Musko Sports Lighting for the light replacement at City Ball Park Field. He went into detail on how the light pole was damaged and how other light poles are also showing damage. Steve talked about the prices for the pole and then where the funding for the pole is coming from. Mayor Bonds asked, How long will this take? Steve replied 10-12 weeks. Old light pole will be taken to the scrap yard and light fixtures will be saved.*

**MOTION:** To approve Agreement with Musko Sports Lighting L.L.C. under the 1GPA Contract #18-23DP-01 for City Park Ballfield Light Replacement  
**BY:** VM Hooper  
**SECOND:** CM Lucas  
**VOTE:** With all others in favor, the motion passed

3. Discussion and Action to Approve/Deny Agreement with Rudy Glass to Replace Windows in Town Hall and Parker Police Department Offices  
Steve Ziegler, Public Works Director

*Public works Director Steve Zeigler is asking the Mayor and Council to approve Public works to hire Rudy Glass to install new windows in Town Hall and PD. He went over the prices and what windows will be replaced if approved. Steve also went over the different quotes he was given and found the most reasonable to be Rudy Glass. VM Hooper asked how long will this take to get in? Steve replied that this will also be a 10-12 week job. CM Hartless states that this is a great price. The quote has stayed the same for 6 months.*

**MOTION:** To approve Agreement with Rudy Glass to Replace Windows in Town Hall and Parker Police Department Offices  
**BY:** VM Hooper  
**SECOND:** CM Hartless  
**VOTE:** With all others in favor, the motion passed

4. Discussion and Action to Approve/Deny Request from Library Manager to Change Library Hours  
Tracy McConnell, Library Manager

*Mayor Bonds introduces Tracy the Library Manager. Tracy starts off by asking the Mayor and Council to change their operating hours back to 4 days a week. She states that they started to be open on Saturdays in September 2021. She went into detail as to why they need more employees on the busy days during the week than on a slow Saturday.*

*CM Hartless asked about the Library Advisory Board? Tracy replied yes they talked about it and that they are okay with it. CM Daniels asked, why not a 5 day week? Would think Fridays would be busy as well. Tracy states that they haven't had a five day week in years due to money. CM Daniels replies that they could stagger hours. Tracy says that there is not enough staff. CM Daniels asks to revisit this for the next Fiscal Year.*

**MOTION:** To approve Request from Library Manager to Change Library Hours  
**BY:** CM Shontz  
**SECOND:** CM Lucas  
**VOTE:** With all others in favor, the motion passed

5. Discussion and Action to Approve/Deny Acceptance of Grant Funds from Department of Justice for an Accreditation Manager

Michael Bailey, Chief of Police

*Mayor Bonds opens the discussion for Chief of Police Michael Bailey. Chief Bailey is asking the Mayor and Council to approve the Police Department to accept funds awarded to the PD. Chief Bailey states that they submitted the application in June for \$100,000. In October they were awarded the Grant. Chief Bailey went over what the grants will be used for and what he will be asking the Mayor and Council to approve in the upcoming meetings.*

**MOTION:** To approve Agreement with Musko Sports Acceptance of Grant Funds from Department of Justice for an Accreditation Manager  
**BY:** CM Shontz  
**SECOND:** CM Hartless  
**VOTE:** With all others in favor, the motion passed

6. Discussion and Action to Approve/Deny Agreement with SGR for Town Manager Recruitment Services

Amy Putnam, Town Clerk

*Mayor Bonds opens the floor for Town Clerk Amy Putnam. Amy is asking the Mayor and Council to approve an agreement for SGR to recruit a Town Manager. She went over the quotes she received from different companies and states that SGR is a better option for the town to go with. She went over the maximum prices and where the money will come from. Amy also states that they were given a 15 week timeline and that they are hoping to condense it down. CM Hartless states that this is really impressive and that the online Interviews is a great idea. Amy brings up that SGR allows them to find seasoned professionals for this position. Mayor Bonds asks Interim Town Manager Charlie if he has experience with SGR, Charlie replies that he does and he really likes them.*

**MOTION:** To approve Agreement with SGR for Town Manager Recruitment Services  
**BY:** CM Shontz  
**SECOND:** CM Hartless  
**VOTE:** With all others in favor, the motion passed

7. Discussion and Action to Approve/Deny Resolution 18-2022 Updating Rural Arizona Group Health Trust Designees

Amy Putnam, Town Clerk

*Town Clerk Amy Putnam is asking the Mayor and Council to approve changing the name to Town Clerk and Finance Manager and when the next Town Manager comes to change it back to Town Manager.*

**MOTION:** To approve Resolution 18-2022 Updating Rural Arizona Group Health Trust Designees  
**BY:** CM Hartless  
**SECOND:** VM Hooper  
**VOTE:** With all others in favor, the motion passed

8. Discussion and Action to Approve/Deny the Purchase of Real Property located at 401 West Riverside Drive Parker Arizona, 85344 and Instruct Town Staff to Facilitate the Purchase. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(3)(4) and (7).

**MOTION:** To move into Executive Session  
**BY:** VM Hooper  
**SECOND:** CM Shontz  
**VOTE:** With all others in favor, the motion passed

*Meeting reconvened into open session at 7:12PM*

**MOTION:** To deny the Purchase of Real Property located at 401 West Riverside Drive Parker Arizona, 85344  
**BY:** CM Hartless  
**SECOND:** VM Hooper  
**VOTE:** With all others in favor, the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

\*Chamber of Commerce and Tourism-CM Hartless\*  
\*Joint Venture-VM Hooper + CM Shontz\* \*PAACE-CM Lucas\*  
\*Tribal Committee -Mayor Bonds + CM Daniels \* \*Parks & Recreation- CM Lucas + VM Hooper\* \*Senior Center-CM De Leon\* \*Streets & Traffic -VM Hooper\* \*Library Board-CM Shontz\* La Paz County Fair Board-Mayor Bonds\*  
\* WACOG-CM De Leon\* WAEDD- CM Hartless\*  
\*Parker Regional Chamber of Commerce and Tourism, Directors Report\*

ANNOUNCEMENTS:

*Melissa from the Chamber of Commerce is reminding everyone about the Chamber Mixer on Thursday. She also reminds everyone about the Bazaar at the park this Saturday. Mellisa talked about the billboard being put up near Cardinal stadium.  
Megan Phillips is here to talk about the races coming up for Best in the Desert in January.*

Wednesday	November 16, 2022	Joint Venture	10:00 AM
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Thursday	November 17, 2022	Parker Regional Chamber of Commerce and Tourism Monthly Business Mixer	5:30 PM @ Arizona Financial Credit Union
Saturday	November 19, 2022	Parker Regional Chamber of Commerce and Tourism Local Bazaar and Santa Paws	10:00 AM to 3:00 PM @ Western Park
Monday	November 21, 2022	Parker Community/Senior Center Annual Thanksgiving Luncheon	11:30 AM to 12:30 PM @ Parker Community/Senior Center
Thursday and Friday	November 24-25, 2022	Thanksgiving	All Town Offices Closed
Monday	December 5, 2022	Senior Center Advisory Board	5:15 PM
Tuesday	December 6, 2022	Next Regular Council Meeting	6:00 PM

***Unless so noted, all meetings are held in the Council Chambers located at 1314 11<sup>th</sup> Street.***

**ADJOURN:** Mayor Bonds adjourned the meeting at 7:12 PM

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).