

**NOTICE OF SPECIAL WORK SESSION AND REGULAR MEETING AND EXECUTIVE SESSION OF TOWN OF PARKER COMMON COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Special Work Session at 5:30 p.m. and a Regular Meeting, immediately upon adjournment of the Work Session, both open to the public, at Parker Town Hall at 1314 11th Street on October 4, 2022.

As indicated on the agenda, pursuant to A.R.S. § 38-431.03(A)(3), the Parker Common Council may vote to go into executive session in its regular meeting, which will not be open to the public, to discuss certain matters. The agenda for the meeting is as follows:

*Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item*

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Amended 01-03-2023  
MINUTES

TOWN OF PARKER COMMON COUNCIL  
SPECIAL WORK SESSION/REGULAR COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
1314 11<sup>th</sup> STREET  
TUESDAY, October 4, 2022 5:30 P.M.

**MAYOR'S ANNOUNCEMENT:** Please silence or mute your electronic devices during the Council Meetings

**CALL THE SPECIAL WORK SESSION TO ORDER:** 5:30

**ROLL CALL OF COUNCIL:** Mayor Bonds, VM Hooper, Council Member Shontz, Council Member De Leon, Council Member Hartless, Council Member Lucas,

Staff Present: Town Clerk Amy Putnam, Community Development Director Nora Yackley, Public Works Director Steve Ziegler, Finance Manager Megan Poe, Chief of Police Michael Bailey, Library Manager Tracy McConnell

Others Present: John Gutekunst, Melissa Newton, Brian McMahan, Tammy Thorn, Lois Moore, Delores Ferris, Denis Perez, Lawrence King, Ashley Bonds.

**WORK SESSION:**

1. Discussion regarding the Intergovernmental Agreement between the Town of Parker and the Parker Fire District

*Mayor Bonds opened the floor for Brian McMahan. Brian introduced himself as the Buckskin fire Chief and since Parker contacts through them he is also the Parker fire Chief. He states he is here on behalf of Parker fire district, he goes into discussion about an Agreement that was signed in 2017 to provide fire protection to Parker South until the fire District could annex that area. In late 2020 the county assessor went and evaluated the assessments and informed them that the annexation would add \$5.5Million from Parker South. In 2021 there was a public meeting for annexation, this agreement was moved forward after a short discussion. Brian states that following the process they have to receive signatures from the land owners and stated that they did not receive enough signatures to move forward. Due to the insignificant amount of signatures the annexation could not move forward at that time He states that the Parker Fire District needs to do something, if its renegotiating the contract or ending the contract. The reason for this is due to a financial matter, saying that if they bill the people involved and they dont pay it falls on the town. He mentions that over the Fourth of July weekend they had several calls out in Parker South and have not gotten compensation for these calls. He has concerns that this will be an expensive proposition to the town and that this agreement is not in the town's best interest. He opens the discussion for questions from the council. Mayor Bonds asks Fire Chief McMahan how many calls have they gotten prior to July 7TH. The Fire Chief states he doesn't have an exact number due to him only being here for 6 months, he said if he has to estimate at least 20 calls a year. Mayor Bonds asks if there is a billing system in place and if so how is it calculated? Chief McMahan states they have a fee schedule for every part of the agreement and what service they provide. They discussed the prices for certain services they provide. Mayor Karen asks if the fee schedule applies to La Paz County? Chief McMahan states that he can speak on it but every place usually has some differences for different services, but will provide Amy with this information. CM Hartless asks if a majority of these calls are highways accidents and who would we bill? Chief McMahan says he wouldn't say it's a majority but it's high and they would bill the legal owner of the car. CM Hartless asks if they don't pay the owner would they go after the insurance? Brian says the company they use goes to the insurance company first but if they refuse to pay they can go after them under certain circumstances. They discussed what is considered Parker South. Amy states that they have been looking at the route of annexation and Christina has a memorandum prepared which includes their steps. They further discussed the taxes of Parker South. Council Members went back into discussion about the highways and what is State, Town, or La Paz county jurisdiction. Mayor Bonds thanks everyone and allows Amy to bring in Christina to talk about the jurisdiction. Christina states that she will figure it out and then pass information along to everyone. CM Shontz states that she owns parcels in Parker south and was part of the signatures and she would be willing to talk about that process and how they had to find her. This opened up further discussion on addresses and people paying their taxes. Mayor Bonds ends the conversation with thanking Chief McMahan and directs the discussion to continue with Amy and Christina and further work on it. The Fire Chief states that they would like to move forward within 60 days. CM Hartless asked what kind of agreement this is. Amy says this is an agreement that automatically renews every year until terminated. VM Hooper asks Amy if we are billed due to someone not paying if we could go after that individual. Amy responds that she wouldn't see why not but if they weren't going to pay the fire district then why would they pay us. Mayor Bonds ends the work session.*

ADJOURN: 6:00 PM

CALL THE REGULAR MEETING TO ORDER: 6:00 PM

ROLL CALL OF COUNCIL: Mayor Bonds, Vice Mayor Hooper, Council Member Shontz, Council Member De Leon, Council Member Hartless, Council Member Lucas, Council Member Daniels

Staff Present: Town Clerk Amy Putnam, Community Development Director Nora Yackley, Public Works Director Steve Ziegler, Finance Manager Megan Poe, Chief of Police Michael Bailey

Others Present: John Gutekunst, Melissa Newton, Tammy Thorn, Lois Moore, Delores Ferris, Denise Perez, Lawrence King, Ashley Bonds, Ruben Magdaleno.

INVOCATION: Pastor Ruben Magdaleno

PLEDGE OF ALLEGIANCE: By all in attendance.

OATH OF OFFICE: Administer the Oath of Office and seating of Council Member Erica Daniels, who was appointed to complete the remainder of Frank Savino's term, ending January 2023.

Town Magistrate Larry Kubacki

*Mayor Bonds opens the Administer the Oath of Office and seat of Council Member Erica Daniels, who was appointed to complete the remainder of Frank Savino's term, ending January 2023. Town Magistrate Larry Kubacki and Council Member Erica Daniels began the Oath of Office.*

PROCLAMATION: Domestic Violence Awareness Month

*Mayor Bonds opens the floor for Deniese Perez. Deniese states that October is Domestic Violence Awareness Month. She states that she's with the Colorado River Regional Crisis Services. The proclamation is read and photos are taken*

CALL TO THE PUBLIC:

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

*There was no Call to the Public presented to the clerk*

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

***Approve the following:***

- a. Street Closure Request October 31, 2022 at 8:00 AM to 5:00 PM for Annual Trunk or Treat

**MOTION:** To approve Street Closure Request October 31, 2022 at 8:00 AM to 5:00 PM for Annual Trunk or Treat  
**BY:** CM Shontz

**SECOND: VM Hooper**  
**VOTE: With all others in favor, the motion passed;**

REGULAR AGENDA:

**Discussion and possible action on the following item(s)**

1. Discussion and Action to Approve/Deny Library Manager Request to Change Status of Employee from Part-Time to Full-Time

Tracy McConnell, Library Manager

*Mayor Bonds opens the floor for Tracy. Tracy is asking for the Mayor and Council to allow the change for their part time employee to be full time. She states that the part time employee worked 40 hrs a week all summer and the extra 15 hours a week came out of the summer reading grant which did end in september. She states that the grant allowed them to purchase many things which now requires more work. She mentions that all of their programs have been thriving and that having their part time employees become full time would help them continue all their programs and activities for the community. The amount would be covered by the budget for the year. Mayor Bonds is asking if this is for the full year or for a temporary part time position? Tracy responded that this would be for the full year. Mayor Bonds then asked if there is any impact with retirement, unemployment, or workman's comp? The Finance Manager responded that with all of that still being included in this that Tracy would still be under budget. CM Shontz is asking if Tracy would be looking to turn them back to part time for the next fiscal budget. Tracy replied that she would still want the employee to be full time from here on out.*

**MOTION: To approve Library Manager Request to Change Status of Employee from Part-Time to Full-Time**  
**BY: CM lucas**  
**SECOND: CM Hartless**  
**VOTE: With all others in favor, the motion passed;**

2. Discussion and Action to Approve/Deny Acceptance of Funds for Governor's Office of Highway Safety Grant

Lieutenant Jonny Ferris

*Mayor Bonds introduced Lieutenant Ferris. Ferris is asking the Mayor and Council to approve this grant that will help fund for overtime to help impaired and speed control enforcement. They are also requesting funding for equipment that includes two stationary radar signs, LED road flare lights, traffic management portable signs, 3 radar units for patrol vehicles, and convertible child restraint seats. He went over prices for each item including overtime. He states that this is a reimbursable grant that they request quarterly. VM Hooper is asking if he would be coordinating with Lee Ann on the child seats. Ferris responded that they will only work with Lee Ann for passing them out. Lee Ann stated that they don't have funds but that the GOHS grant is where the carseat come from.*

**MOTION: To approve Acceptance of Funds for Governor's Office of Highway Safety Grant**  
**BY: VM Hooper**  
**SECOND: CM Shontz**  
**VOTE: With all others in favor, the motion passed;**

3. Discussion and Action to Approve/Deny National Rifle Association Grant Proposal  
Lieutenant Jonny Ferris

*Lieutenant Ferris is asking the council and mayor to approve the department to submit for a grant to the NRA. He states that the rifle would be used in high risk situations, to cover an entry team and eliminate a long range threat such as a hostage situation. He went over the price and the accessories that would come with the rifle. The funds would come from the grant if they are approved. CM Hartless is asking who would initiate the weapon and if we have someone that could? Lieutenant Ferris states that there is one individual that is certified on the team.*

**MOTION: To approve National Rifle Association Grant Proposal**  
**BY: CM Lucas**  
**SECOND: VM Hartless**  
**VOTE: With all others in favor, the motion passed;**

4. Discussion and Action to Approve/Deny Appointment of Joshua Philipps, Julie Castillo, Tammy Thorn, Cristen McMinn, Victor Caudras, Mesena Gilbert, and Frank Vidrine to the Senior Center Advisory Board

*Lee Ann starts off by stating that they posted a flier in mid September to get the word out to interested applicants to fill vacant seats in the PSC advisory board. She went over the duties that the members would have. She explains that WACOG has specific requirements for the board, such as having a minimum of 10 and a max of 30. She listed a few more requirements that are located on the flyers she posted. She is asking the Council and Mayor to look at the 7 applications to fill the seats and meet the requirements that WACOG desires. CM Hartless is asking if this is completely separate from Friends of the Senior center? Lee Ann responds that it is separate. CM Hartless then asks if this is a new thing or if this is preexisting. Lee Ann states that it is similar to the other boards and uses the library board and the friends of the Library as an example, by saying that they are doing completely separate things but both for one thing. Town Clerk Amy Putnam adds that it helps with community input as some of the members of the friends groups are not town residents. Mayor Bonds asks if this is under statute, Amy replies that it is under Town Code. VM Hooper is asking if the friends are only allowed to raise the funds. Amy replied that no, any of the groups can raise the funds.*

**MOTION: To approve Appointment of Joshua Philipps, Julie Castillo, Tammy Thorn, Cristen McMinn, Victor Caudras, Mesena Gilbert, and Frank Vidrine to the Senior Center Advisory Board**  
**BY: VM Hooper**  
**SECOND: CM Shontz**  
**VOTE: With all others in favor, the motion passed;**

5. Discussion and Action to Approve/Deny Agreement with Interim Public Management to Employ Charlie Cassen as Interim Town Manager. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(3).

**MOTION: To move into Executive Session**  
**BY: VM Hooper**  
**SECOND: CM Hartless**  
**VOTE: With all others in favor, the motion passed;**

Meeting reconvened at 6:50 PM

**MOTION:** To approve Agreement with Interim Public Management to Employ Charlie Cassen as Interim Town Manager.  
**BY:** VM Hooper  
**SECOND:** CM Hartless  
**VOTE:** With all others in favor, the motion passed;

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

*CM Rey De Leon gave an update on the Senior Center Happenings.*  
\*Chamber of Commerce and Tourism-CM Hartless \*  
Joint Venture-VM Hooper + CM Shontz\* PAACE-CM Lucas\*  
\*Tribal Committee -Mayor Bonds\*  
\*Parks & Recreation- CM Lucas + VM Hooper\* Senior Center-CM De Leon\*  
\*Streets & Traffic -VM Hooper\*  
\*Library Board-CM Shontz\* La Paz County Fair Board-Mayor Bonds\*  
\* WACOG-CM De Leon\*  
\*WAEDD- CM Hartless\*  
\*Parker Regional Chamber of Commerce and Tourism, Directors Report\*

*Melissa Newton from the chamber wanted to inform everyone that they were awarded a \$26,000 grant for marketing for the Parker area, they got billboards for the Phoenix area for November, April, and May for the big events held next year.*

ANNOUNCEMENTS:

Saturday	October 8, 2022	Vets Walk for Literacy	5:00 AM @ La Pera ends at VFW Post 7061
Monday	October 10, 2022	Columbus Day	All town offices closed
Tuesday	October 11, 2022	Parks and Recreation Board	4:00 PM
Thursday	October 13, 2022	APS Lunch and Learn	10:00 AM @ AWC
Saturday	October 15, 2022	Paker Fire Annual BBQ	5:00 PM
Tuesday	October 18, 2022	Next Regular Council Meeting	6:00 PM

*Unless so noted, all meetings are held in the Council Chambers located at 1314 11<sup>th</sup> Street.*

ADJOURN: Mayor Bonds adjourned the meeting at 6:56 PM

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible  
The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

Approve  
  
Randy Hartless, Mayor