

NOTICE OF REGULAR MEETING OF TOWN OF PARKER COMMON COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on June 6, 2023 at 6:00 p.m. Doors open to Council Chambers at 5:30pm for public seating. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

The agenda for the meeting is as follows:

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MINUTES

**TOWN OF PARKER COMMON COUNCIL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, June 6, 2023 6:00 P.M.**

CALL THE REGULAR MEETING TO ORDER: Mayor Hartless called the meeting to order at 6:00 PM

ROLL CALL OF COUNCIL: Mayor Hartless, Vice Mayor Lucas, Council Member Shontz, Council Member Hooper, Council Member Wooddell, Council Member Daniels, Absent Council Member De Leon

Staff: Town Manager Edward Dickie, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Community Development Director Nora Yackley, Lee Ann Anderson Parker Community Center/TOP CHOP Director

Others Present: Ashley Bonds, Melissa Newton, John Gutekunst, Casey Haaker, Barbara Cuadras, Chonna Marshall, Deniese Perez

PLEDGE OF ALLEGIANCE: Led by Mayor Hartless

INVOCATION: Deacon Daniel Beavers

CALL TO THE PUBLIC:

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

There was one call to the public presented to the clerk.

Jim Beaver: I think most of you know who I am at this point. I own JB One Five Group who, for the last four to five years have handled social media for the town of Parker. I know on the agenda, there's a line item about aptegy, I thought I'd just come and kind of clear some things. I was hired, it went out to bid. It was completely above board. I think there's been some stuff, some misinformation that possibly it was a backdoor deal or something like that. Absolutely 100%. I have the minutes I have the proof, I was hired completely legally. I think Fenix has probably seen what I've shared for the library, Melissa for the chamber, things like that. I've gone over and above. I sat on calls with attorneys for the town of Parker on social media, a lot of it in regards to Darla. My company does PR and media for a bunch of fortune 500 companies, I've sat on public relations calls with former town managers. I know this is, you know, I don't know how this went out to bid, I was never called. I actually found out about it via the agenda for this meeting, I just asked that I get a chance to possibly bid, because I think you'd like to keep it local. I think my company has done a good job for the last five years for the town, we've had nothing to do with the website whatsoever I wasn't hired to do that. I know the website's a hot mess, and that's kind of been one of the big things to talk about. Whether you hire me or you hire some other media company, or some other company to handle things, I think there's a lot of processes and things that need to be in place to fix a lot of things that are going on not only in regards to the website, but social media, things for the future that protects the Town of Parker, and those protections are in place right now. I think before you hire me or anybody else, again, this goes out to bid. I think you really need to sit down and talk with the attorneys and assess things over the course of the next week or two and get some processes in place because there weren't NDAs in place with me. There's a lot of things in place just in the world today that didn't exist, say four or five years ago in regards to social media. So really think before the town rushes in with me, Aptogy or anybody else, you need to really look and assess and put together a media policy before you move forward with anybody, I appreciate the time. I'm hoping this gets tabled and I get a chance to bid to keep the work that I've been doing the last five years and appreciate the time.

CHAMBER DIRECTORS REPORT: Melissa Newton

Melissa provided an update on Chamber activities. She noted upcoming tube float and ribbon cuttings. Tube float pre-registration is up from last year.

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Town of Parker Regular Meeting Minutes of April 4, 2023
- b. Town of Parker Regular Meeting Minutes of April 18, 2023

MOTION: To Approve Consent Agenda Items a-b
BY: CM Wooddell
SECOND: VM Lucas
VOTE: With all others in favor the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny Resolution 10" Gear Driven Valve Replacement by Phoenix Pumps for \$6,170.13

Steve Zielger, Public Works Director

Steve Ziegler Public Works Director respectfully requested Mayor and Council to authorize staff to hire Phoenix pumps to replace 110 inch gear driven valves for \$6,170.13. The existing 10 inch gear driven isolation valve is stuck in the open position. This valve is only used during emergency situations, and is currently in the closed position. Otherwise, please see the picture in your packet of the valve that we would like to replace. Staff reached out to Phoenix Pumps whom the town has an ongoing agreement with to provide a proposal. The proposal includes removal of the tendons, gear driven valve and installation of a new 10 inch butterfly valve. The funds to pay for this will come from the approved FY 20 to 23. Water Department capital improvement budget where \$150,000 was budgeted for water infrastructure projects. And there's \$17,722.80 remaining in that amount. Cm Hooper didn't you set up a schedule to start exercising all the valves in town? Yes, we have and so this will be put on that schedule.

MOTION: To Approve Resolution 10" Gear Driven Valve Replacement by Phoenix Pumps for \$6,170.13
BY: CM Hooper
SECOND: CM Shontz
VOTE: With all others in favor the motion passed

2. Discussion and Action to Approve/Deny Agreement Between the Town of Parker and the Friends of the Library

Amy Putnam, Town Clerk

Nora Yackely, Community Development Director presented on behalf of Town Clerk Putnam. Staff requested approval for the Friends of the Library agreement. The previous agreement has expired. Town Clerk Putnam and Interim Library Manager Fenix Markel met with the friends group last month to discuss the agreement. There was only one change to the agreement, the friends have requested that the staff give all goals and long term projects to the group by July of each year, so that the friends can prepare for the year as well. Staff has agreed to that. We would also like to extend the life of the agreement to two years instead of just one year.

MOTION: To Approve Agreement Between the Town of Parker and the Friends of the Library
BY: CM Hooper
SECOND: CM Shontz
VOTE: With all others in favor the motion passed

3. Discussion and Action to Approve/Deny Intergovernmental Agreement and Resolution 08-2023 Between the Town of Parker Public Library and Arizona Western College for Library Services

Fenix Markel, Interim Library Manager

Fenix Markel, Interim Library Manager, respectfully requested approval of resolution and intergovernmental agreement between the Arizona Western College and the Parker Public

Library for library support services beginning July 1, 2023 to June 30, 2026. This agreement has been in place since 2000, it supplies reference materials, books and funds for a part time library aide position. The IGA includes funding to provide evening hours at the Parker Public Library library instruction when AWC students request it and materials for the Parker Public Library purchased through the main campus that will be added into our collection. Following steps of approval, the Town Clerk will forward a fully executed copy of the agreements to Arizona Western College on their main campus in Yuma, Arizona.

MOTION: To Approve Intergovernmental Agreement and Resolution 08-2023 Between the Town of Parker Public Library and Arizona Western College for Library Services

BY: CM Shontz

SECOND: CM Wooddell

VOTE: With all others in favor the motion passed

4. Discussion and Action to Approve/Deny Meals on Wheels Grant Application for the Parker Community Center

Lee Ann Anderson, Parker Community Center/TOP CHOP Director

Lee Ann Anderson, PCS/TOP CHOP Director, requested approval for the submission of Meals on Wheels Grant.

MOTION: To Approve Meals on Wheels Grant Application for the Parker Community Center

BY: VM Lucas

SECOND: CM Wooddell

VOTE: With all others in favor the motion passed

5. Discussion and Action to Approve/Deny Resolution 09-2023 Prohibiting the Use of TikTok on Town Issued Devices

Edward Dickie III, Town Manager

Town Manager Edward Dickie requested council to approve resolution 09-2023 after our attorney mentioned that it might be a good idea. The state has done it, and so has the feds. Many towns and cities in the state of Arizona are currently doing the same thing, just not allowing it on any of our city owned property. It is noted the library does some pretty cool tech talks on tik tok. Discussion continues regarding use and access to the platform. Discussion regarding developing a social media policy is discussed. This item will be tabled for further review.

MOTION: To Table This Item For Further Review

BY: CM De Leon

SECOND: CM Hooper

VOTE: With all others in favor the motion passed

6. Discussion and Action to Approve/Deny Letter of Engagement Between the Town of Parker and Oscuh Consulting for June 30, 2022 External Audit

Edward Dickie III, Town Manager

Town Manager Edward Dickie requested council to approve the letter of engagement with Dennis Oscuh for external auditing services. Dennis is finishing up reconciling 2021, and will begin on the 22/23 Fiscal year after that. Dennis has also been in contact with the auditors and he found someone that would be willing to do our audit. Discussion continues about the scope of work including the monthly services and consulting fees.

MOTION: To approve Letter of Engagement Between the Town of Parker and Oscuh Consulting for June 30, 2022 External Audit
BY: CM Hooper
SECOND: CM Shontz
VOTE: With all others in favor the motion passed

7. Discussion and Action to Approve/Deny Letter of Engagement with Osuch Consulting for Monthly Financial and Accounting Services

Edward Dickie III, Town Manager

There was no additional discussion on this item as it was discussed in item 6.

MOTION: To approve Letter of Engagement Between the Town of Parker and Oscuh Consulting for Monthly Financial and Accounting Services
BY: CM Hooper
SECOND: Mayor Hartless
VOTE: With all others in favor the motion passed

8. Discussion and Action to Approve/Deny Agreement with Aptegy for Website, Social Media and Mobile Application Services

Edward Dickie III, Town Manager

There was no discussion on this item it is tabled until further review can be done

MOTION: To Table This Item for Further Review
BY: Mayor Hartless
SECOND: CM Hooper
VOTE: With all others in favor the motion passed

9. Discussion and Action to Approve/Deny Resolution 10-2023 PSPRS Pension Funding Policy

Edward Dickie III, Town Manager

Town Manager Edward Dickie requested approval of resolution 10-2023 for the PSPRS Pension Funding. This is a statutory requirement that the town has to put something forward about what your plan is every year. There is discussion about current liability, interest payments and funding. This item will be tabled until the financial review has been completed and when the finance department has a better idea of what the budget will look like.

MOTION: To Table This Item for Further Review
BY: CM Hooper
SECOND: CM De Leon
VOTE: With all others in favor the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce and Tourism- Mayor Hartless + CM DeLeon
 Joint Venture-CM Hooper + CM Shontz *Tribal Committee -Mayor Hartless + CM Daniels* *Parks & Recreation- VM Lucas + CM Daniels* *Senior Center-CM De Leon + CM Shontz* *Streets & Traffic -CM Hooper + CM Wooddell* *Library Board-CM Shontz + CM Wooddell* * WACOG- Mayor Hartless + CM Daniels*

Steve provided an update on the streets and traffic committee. He oted the upcoming projects and street repairs. CM Hooper reported on Joint Venture. They are trying to get a contract passed for a new plant. CM De Leon reported that the senior center has gotten a facelift with new paint.

ANNOUNCEMENTS:

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|----------|---------------|---|------------------------------|
| Saturday | June 10, 2023 | Colorado River Crisis Services Annual Father Daughter Dance | 6:00 PM @ Elks Lodge |
| Saturday | June 10, 2023 | Parker Area Chamber of Commerce and Tourism 45th Annual Parker Tube Float | 8:00 AM @ La Paz County Park |
| Monday | June 12, 2023 | Library Advisory Board | 5:15 PM |
| Tuesday | June 13, 2023 | Parks and Recreation Meeting | 4:00 PM |
| Thursday | June 15, 2023 | Ribbon Cutting at Parker Community Center | 11:00 AM |
| Thursday | June 15, 2023 | Senior Center Advisory Board | 5:15 PM |
| Monday | June 19, 2023 | All Town Offices Closed in Observance of Juneteenth | |
| Tuesday | June 20, 2023 | Next Regular Council Meeting | 6:00 PM |

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN:

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

 Approve

Randy Hartless, Mayor