

NOTICE OF REGULAR MEETING OF TOWN OF PARKER COMMON COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on April 4, 2023 at 6:00 p.m. As indicated on the agenda, pursuant to A.R.S. § 38-431.03(A)(3)(4), the Parker Common Council may vote to go into executive session in its regular meeting, which will not be open to the public, to discuss certain matters.

The agenda for the meeting is as follows:

Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item

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MINUTES

**TOWN OF PARKER COMMON COUNCIL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, April 4, 2023 6:00 P.M.**

CALL THE REGULAR MEETING TO ORDER: Mayor Hartless called the meeting to order at 6:00 PM

ROLL CALL OF COUNCIL: Mayor Hartless, Vice Mayor Lucas, Council Member Shontz, Council Member Hooper, Council Member Wooddell, Council Member Daniels, Absent Council Member De Leon

Staff: Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Community Development Director Nora Yackley, Library Manager Tracy McConnell

Others Present: Ashley Bonds, Melissa Newton, John Gutekunst, Casey Haaker, Barbara Cuadras, Chonna Marshall, Deniese Perez

PLEDGE OF ALLEGIANCE: Led by Mayor Hartless

PROCLAMATION: Sexual Assault Awareness Month

Colorado River Crisis Services Director Denise Perez reads the proclamation, pictures are taken.

CALL TO THE PUBLIC:

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

There was no call to Public presented to the clerk

CHAMBER DIRECTORS REPORT: Melissa Newton

Melissa provides an update of Chamber activities

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Adoption of Chapter 41-Patrol of the new Parker Police Department Policy and Procedures Handbook

MOTION: To Approve Consent Agenda Items a
BY: CM Shontz
SECOND: VM Lucas
VOTE: With all others in favor the motion passed

- b. Special Event Application for Lily of the Valley Church Tea Party Luncheon at Pop Harvey Park 11:00 AM to 4:00 PM see attached map

MOTION: To Approve Consent Agenda Items b
BY: Mayor Hartless
SECOND: CM Hooper
VOTE: With all others in favor the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny Agreement with Larry's Painting for Exterior Town Buildings-Town Hall, Police Department, Senior Center, and Library
Steve Ziegler, Public Works Director

Public Works director Steve Zeigler respectfully requests the Mayor and Council to authorize staff to hire Larry's Professional Painting to paint the exterior of town buildings for \$29,435. The exterior paint of the Town hall, Police department, library and Senior Center are in need of painting and patching. paint colors will match that of the magistrate court building with dark gray colors trim and decorative fascia. The base will be a light sand color. The building will be pressure washed, cracks and gaps in the stucco and brick will be filled with sealant and mortar. The brick will have a water sealer Pride applied to help prevent water intrusion into town hall and police department areas. Once the painting is complete new signage will be installed that matches that of the Magistrate court. staff reached out to several painting contractors in the Parker Havasu area. Larry's professional painting provided the best proposal at \$29,435. The funding from this project will come from the fy 22-23 general fund capital budget \$39,913 was budgeted for this project.

MOTION: To Approve Agreement with Larry's Painting for Exterior Town Buildings-Town Hall, Police Department, Senior Center, and Library
BY: CM Hooper
SECOND: CM Daniels
VOTE: With all others in favor the motion passed

2. Discussion and Action to Approve/Deny Parker Public Library Computer Use Policy, Public Access Wireless Access Acceptable Use Policy, Request for Review and Mission Statement Updates.

Tracy McConnell, Library Manager

Library manager Tracy McConnell respectfully requests the Mayor and council to approve the updated computer use policy, public wireless access acceptable use policy, request for review and Mission statement. The IT department recently installed a Wi-Fi extender at the library to expand the coverage area of the Wi-Fi network. After completing this update Darrin and Tracy looked at the current policies and procedures of the library and found there was no wireless access policy in place and the computer use policy was very outdated. They looked up the wireless account wireless access policy and computer use policy the other Arizona libraries and educational organizations have in place and found there was a standard format most of them were using. The format was used for the foundation of the Town policy; a few changes were made to meet the needs of the town.

MOTION: To Approve Parker Public Library Computer Use Policy, Public Access Wireless Access Acceptable Use Policy, Request for Review and Mission Statement Updates.
BY: CM Shontz
SECOND: CM Daniels
VOTE: With all others in favor the motion passed

3. Discussion and Action to Approve/Deny Update to Professional Services Agreement with Pat Walker Consulting

Amy Putnam, Town Clerk

Amy Putnam, Town Clerk, respectfully requests approval from the Mayo and Council to execute the updated agreement between the town of Parker and Pat Walker Consulting LLC. In December of 2022 the town entered into a Professional Services agreement with pakwalter Consulting LLC to assist the town with correcting financial issues and preparing the information necessary to bring the town and to compliance with financial regulations. The work is progressing, but it has increased in complexity while working with the state auditor General's

office. In the effort to expedite work most mostly unaffected by the investigation, Pat Walker assigned retired Winslow Finance director Eli Jouens to work at Town Hall 2 days each week. Jouens has also agreed to assist staff in the preparation of the 23-24 budget documents, which require considerable revision from prior years. The extended time frame and expanded scope of work are the reasons for the requested update to the previous agreement. Staff supports the updated agreement and recognizes the financial expertise that Pat Walker and her associate Elias have brought to the town. The terms of the updated agreement include and not to exceed limit of \$40,000

MOTION: To Approve Update to Professional Services Agreement
with Pat Walker Consulting
BY: CM Daniels
SECOND: Mayor Hartless
VOTE: With all others in favor the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce and Tourism- Mayor Hartless + CM DeLeon
Joint Venture-CM Hooper + CM Shontz *Tribal Committee -Mayor Hartless + CM Daniels* *Parks & Recreation- VM Lucas + CM Daniels* *Senior Center-CM De Leon + CM Shontz* *Streets & Traffic -CM Hooper + CM Wooddell* *Library Board-CM Shontz + CM Wooddell* *WACOG- Mayor Hartless + CM Daniels*

CM Hooper notes there is a joint venture meeting tomorrow at 10 am. CM Daniels and MAyor Hartless were able to secure a meeting with the tribal chairwoman. CM Daniels asks about the car seat event. Chief Bailey notes there are limited supplies, but yes they will be checking expiry dates and safety.

ANNOUNCEMENTS:

Saturday	April 8, 2023	Town of Parker Parks and Recreation Annual Easter Eggstravaganza	10:00 AM @ Western Park
Monday	April 10, 2023	Library Advisory Board	5:15 PM
Tuesday	April 11, 2023	Parks and Recreation	4:00 PM
Friday	April 14, 2023	Drive Thru Car Seat Event hosted by Parker Police Department and Town of Parker Community Health Outreach Program	4:00 PM @ Parker Public Library Parking Lot
Monday	April 17, 2023	Senior Center Advisory Board	5:15 PM
Tuesday	April 18, 2023	Next Regular Council Meeting	6:00 PM

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor Hartless adjourned the meeting at 6:27 PM

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

 Approve

Randy Hartless, Mayor