

**NOTICE OF REGULAR MEETING OF TOWN OF PARKER COMMON COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on March 7, 2023 at 6:00 p.m. As indicated on the agenda, pursuant to A.R.S. § 38-431.03(A)(3)(4), the Parker Common Council may vote to go into executive session in its regular meeting, which will not be open to the public, to discuss certain matters.

The agenda for the meeting is as follows:

*Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item*

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**MINUTES**

**TOWN OF PARKER COMMON COUNCIL  
REGULAR COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
1314 11<sup>th</sup> STREET  
TUESDAY, March 7, 2023 6:00 P.M.**

**CALL THE REGULAR MEETING TO ORDER:** Mayor Hartless called the meeting to order at 6:00 PM

**ROLL CALL OF COUNCIL:** Mayor Hartless, Vice Mayor Lucas, Council Member Shontz, Council Member De Leon, Council Member Hooper, Council Member Wooddell, Council Member Daniels

Staff: Interim Town Manager Charlie Cassens, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Community Development Director Nora Yackley, Library Manager Tracy McConnell, Christina Estes-Werther Town Attorney

Others Present: Ashley Bonds, Melissa Newton, John Gutekunst, Casey Haaker, Mandy LoPresti, David Plunkett, Tami and Randy Merritt, Ed Bantel

**PLEDGE OF ALLEGIANCE:** Given by all in attendance

CALL TO THE PUBLIC: No call to public was presented to the clerk

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

CHAMBER DIRECTORS REPORT: Melissa Newton

*Melissa provided an update on chamber activities including a trip to the Arizona capitol. The shop local bingo was successful and the Chamber mixer will be held the following Thursday.*

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

**Approve the following:**

- a. Regular Council Meeting Minutes of February 21, 2023
- b. 2023 Annual Easter Eggstravaganza Special Event Permit and Street Closure April 8, 2023 8:00 AM to 3:00 PM see attached map
- c. Special Event Application from Miguel Baldenaegro for 80th Birthday Block Party on April 1, 2023 2:00 PM to 12:00 AM see attached map
- d. Special Event Application from Fraternal Order of Eagles for the 1st Annual 1 mile Diabetes Research Center Walk on March 25, 2023 8:00 AM to 9:30 AM (no street closure requested)

**MOTION:** To Approve Consent Agenda Items a-d  
**BY:** CM Shontz  
**SECOND:** CM DeLeon  
**VOTE:** With all others in favor the motion passed

REGULAR AGENDA:

**Discussion and possible action on the following item(s)**

1. Public Hearing Docket PZ 2023-01, 02, 03 APN 311-23-040, 041, 042 request for applicants Randy & Tami Merrit, for a change in zoning from C-2 (Commercial Zoning) to L-I (Light Industrial Zoning District) for the purpose of constructing a building to operate a boat related business and allowance for assembling of parts.

*Mayor Hartless opens the public meeting. Community Development Director Nora Yackley explaining the project and the recommendations made by the planning and zoning board. Questions regarding the business are discussed. Discussion about the use of the building as storage is discussed. Possible noise and hazardous materials are discussed. David Plunkett provides a statement of support for the project. Mayor Hartless closes the public meeting at 6:20 PM*

2. Discussion and Action to Approve/Deny Ordinance 01-2023 Rezoning of Property Generally Located At 1012 & 1016 Fiesta Avenue And 600 11th Street, Parker, Arizona,

as Set Forth in File Number Pz01-2023-01, 02 &03, From C2 Commercial Zoning District To I-2 General Industrial Zoning District

Nora Yackley, Community Development Director

Community Development Director Nora Yackley notes that there were 8 letters sent to residents surrounding the property, no comments were received. APS did respond and noted that there needed to be 10 ft clearance from all power lines. Public works voiced concern over parking. The location of the building on the lot is discussed. It is noted that the Board of Adjustment approved a 75% lot coverage but could not justify the 95% that the owner was requesting. Storage is discussed.

**MOTION:** Move to approve Ordinance 01-2023 Rezoning of Property Generally Located At 1012 & 1016 Fiesta Avenue And 600 11th Street, Parker, Arizona, as Set Forth in File Number Pz01-2023-01, 02 &03, From C2 Commercial Zoning District To I-2 General Industrial Zoning District Only With the Combining of the Parcels

**BY:** Mayor Hartless

**SECOND:** Council Member Hooper

**VOTE:** With Council Members Wooddell, Shontz, Daniels and DeLeon voting no, the motion failed;

3. Discussion and Action to Approve/Deny Agreement with Seabury Fritz for Phase II Construction Plans for the New Police Department Facility

Steve Ziegler, Public Works Director

*Public Works director Steve Ziegler respectfully requested the Mayor and Council to authorize staff to hire Seabury Fritz Architects for architectural services in the amount of \$23,700 for the new police department facility at 1112 Arizona avenue. On April 19th 2022 Council approved Seabury Prince Architects for Phase 1 feasibility study which included the pre-design, schematic design. Cost analysis was completed in August and October of last year. The cost analysis is included with your packet and the plans are available for review. Staff reached out to Seabury Fritz Architects for a proposal for phase two construction documents which include the design development contract documents building or negotiations and construction administration. Once the construction documents are completed staff will be ready to put the project out for bid. The funding for this project comes from the approved fy 22/23 CIP budget or \$650,000 was budgeted. Councilmember Hooper asks about the grant that was previously applied for. Town clerk Putnam notes yes we did apply for Congressional spending but it was denied. Councilmember Hooper also asks how long until the Construction documents are approved? Steve believes it'll be about a 2-month waiting period there are no other questions.*

**MOTION:** Move to approve Agreement with Seabury Fritz for Phase II Construction Plans for the New Police Department Facility

**BY:** Council Member Hooper

**SECOND:** Council Member Daniels

**VOTE:** With with all others in favor; the motion passed

4. Discussion and Action to Approve/Deny Application for 100 Club of Arizona for a Safety Stipend Grant

Lieutenant Jonny Ferris, Parker Police Department

The Parker Police Department is seeking approval to submit an application for the 100 Club of Arizona safety enhancement stipend grant. The 100 Club is a non-profit organization that provides financial assistance to fallen or injured first responders. They also provide resources to enhance safety and Welfare for first responders. The Parker Police Department can never have enough safety equipment and they are seeking to use the grant funding to purchase rifle rated body armor plates for each officer. They currently wear soft body armor in an outer carrier. The rifle rated armor is a 10x12 in hard piece of armor that is to be worn in conjunction with the soft armor. While wearing the rifle rated armor at all times can be taxing on the officers, it can be easily inserted into our outer carriers via an exterior pocket specific for such armor whenever a situation arises that may call for extra protection. They are asking for \$4,843 for 16 rifle rated plates. Council member Waddell asks how heavy the plates are, Chief Bailey notes they're pretty light as they are not made out of porcelain. There are no other questions on this item.

**MOTION:** Move to approve Application for 100 Club of Arizona for a Safety Stipend Grant  
**BY:** Council Member DeLeon  
**SECOND:** Council Member Shontz  
**VOTE:** With with all others in favor; the motion passed

5. Discussion and Action to Approve/Deny Application for Arizona Governor's Office of Highway Safety Grant Funding Application for DUI Enforcement and Child Restraint Seats

Chief Michael Bailey, Parker Police Department

The Parker Police Department is seeking the council approval to submit a governor's office of Highway Safety reimbursable grant funding proposal for a DUI enforcement vehicle, overtime funding for DUI and select traffic enforcement, and intoxilyzer 9000 and child restraint seats. The funding from this grant will allow the Parker Police Department to purchase a patrol vehicle for DUI enforcement, and intoxilyzer 9000 and overtime funding for DUI and select traffic enforcement. In addition to that they will also be asking for 100 child restraint seats. The reimbursable expenditure for the proposed equipment bill will be \$115,800. There are no questions on this item.

**MOTION:** Move to approve Application for Arizona Governor's Office of Highway Safety Grant Funding Application for DUI Enforcement and Child Restraint Seats  
**BY:** Vice Mayor Lucas  
**SECOND:** Council Member Wooddell  
**VOTE:** With with all others in favor; the motion passed

6. Discussion and Action to Approve/Deny Submission of the Participation Form to Rubris for the National Opioid Settlement

Christina Estes-Werther, Town Attorney

Christina Estes-Werther, Town Attorney requests council approval to execute the documents on behalf of the town for the national opioid settlement. She notes the new defendants that have been added and the possible funding we may receive. Christina notes that we must opt in by April 18th in order to be included in the settlement. Mayor Hartless asks if we know how much may be included in the settlement Christina, no we do not but the money will be going to the county and

*distributed from there. Councilmember Hooper asks Councilmember Shontz if the county has seen any money, no they have not. There are no other questions on this item*

**MOTION:** Move to approve Submission of the Participation Form to Rubris for the National Opioid Settlement  
**BY:** Council Member Hooper  
**SECOND:** Council Member Wooddell  
**VOTE:** With with all others in favor; the motion passed

7. Discussion and Action concerning the Cemetery and Municipal Park. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. § 38-431.03 (A)(3)(4) for legal advice on liability issues and possible instruction to the Town Attorney regarding the leases.

Charlie Cassens, Interim Town Manager

**MOTION:** Move to approve moving into Executive Session  
**BY:** Council Member Hooper  
**SECOND:** Council Member Shontz  
**VOTE:** With with all others in favor; the motion passed

*There was no action taken on this item*

**COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:**

\*Chamber of Commerce and Tourism- Mayor Hartless + CM DeLeon\*  
 \*Joint Venture-CM Hooper + CM Shontz\* \*Tribal Committee -Mayor Hartless + CM Daniels\* \*Parks & Recreation- VM Lucas + CM Daniels\* \*Senior Center-CM De Leon + CM Shontz\* \*Streets & Traffic -CM Hooper + CM Wooddell\* \*Library Board-CM Shontz + CM Wooddell\* \*WACOG- Mayor Hartless + CM Daniels\*

*Council Member Hooper gives a brief update on Joint Venture. There are no other reports.*

**ANNOUNCEMENTS:**

Thursday-Saturday	March 9-11, 2023	La Paz County Fair	
Monday	March 13, 2023	Library Advisory Board	5:00 PM
Tuesday	March 14, 2023	Parks and Recreation	4:00 PM
Wednesday	March 14, 2023	Joint Venture Board	10:00 AM
Thursday	March 16, 2023	Parker Area Chamber of Commerce and Tourism Monthly Business Mixer	5:30 PM @ Pirates Den

Monday	March 20, 2023	Senior Center Advisory Board	5:15 PM
Tuesday	March 21, 2023	Next Regular Council Meeting	6:00 PM

***Unless so noted, all meetings are held in the Council Chambers located at 1314 11<sup>th</sup> Street.***

ADJOURN: Mayor Hartless adjourned the meeting at 7:35 PM

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

Approve



Randy Hartless, Mayor