

NOTICE OF REGULAR MEETING OF TOWN OF PARKER COMMON COUNCIL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on February 21, 2023 at 6:00 p.m. The agenda for the meeting is as follows:

Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item

MEETINGS CAN NOW BE VIEWED VIRTUALLY ON YOUTUBE
<https://www.youtube.com/channel/UCekK-cuOakxBeit3W1IQig>
Subscribe to our Youtube channel for easy access

MINUTES

**TOWN OF PARKER COMMON COUNCIL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, February 21, 2023 6:00 P.M.**

CALL THE REGULAR MEETING TO ORDER: Mayor Hatless called the meeting to order at 6:00 PM

ROLL CALL OF COUNCIL: Mayor Hartless, Council Member Shontz, Council Member De Leon, Council Member Hooper, Council Member Wooddell, Absent Vice Mayor Lucas, Absent Council Member Daniels

Staff: Interim Town Manager Charlie Cassens, Town Clerk Amy Putnam, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, Community Development Director Nora Yackley, Library Manager Tracy McConnell, Christina Estes-Werther Town Attorney

Others Present: Michael Kelly, Melissa Newton, John Gutekunst

PLEDGE OF ALLEGIANCE: Given by all in attendance

CALL TO THE PUBLIC:

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

There was no call to the public presented to the clerk

CHAMBER DIRECTORS REPORT: Melissa Newton

Melisa gives a brief overview of chamber events including the upcoming tube float.

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Regular Council Meeting Minutes of April 19, 2022 (absent CM De Leon)
- b. Regular Council Meeting Minutes of June 7, 2022
- c. Regular Council Meeting Minutes of February 7, 2023

MOTION: To Approve Consent Agenda Items a-c
BY: CM Shontz
SECOND: CM Hooper
VOTE: With all others in favor the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

- 1. Discussion and Action to Approve/Deny Appointments of James (Jim) Putz-Artrup, Brett Lo Presti and Vivian Hartless and the renewal of members Ronalee Robinson, Chonna Marshall, Karl Hartmetz, and Allen May to the Planning and Zoning Board.
Amy Putnam, Town Clerk

Amy Putnam, Town Clerk requests approval of the above listed new members and renewal of current members for a four year term on the Planning and Zoning Committee

MOTION: To Approve Appointments of James (Jim) Putz-Artrup, Brett Lo Presti and Vivian Hartless and the renewal of members Ronalee Robinson, Chonna Marshall, Karl Hartmetz, and Allen May to the Planning and Zoning Board.
BY: CM Hooper
SECOND: CM Shontz
VOTE: With all others in favor the motion passed

- 2. Discussion and Action to Approve/Deny Appointments of Brett Lo, Presti Ronalee Robinson and Chonna Marshall and the Renewal of members Tammy Thorn and Karl Hartmetz to the Board of Adjustment
Amy Putnam, Town Clerk

Amy Putnam, Town Clerk requests approval of the above listed new members and renewal of current members for a four year term on the Board of Adjustment Committee

MOTION: To Approve Brett Lo, Presti Ronalee Robinson and Chonna Marshall and

the Renewal of members Tammy Thorn and Karl Hartmetz to the Board of Adjustment

BY: CM Hooper
SECOND: CM Shontz
VOTE: With all others in favor the motion passed

3. Special Event Application by Keith Moses for Memorial Jam at Western Park 11:00 AM to 6:00 PM March 4, 2023 (applicant requesting vendor fees to be waived)

Amy Putnam, Town Clerk

Amy Putnam, Town Clerk requests approval for the special event application. She notes the event coordinator has requested the fees for vendors be waived. Amy notes that the letter states they were waived last year, that wasn't really true. The applicant submitted the incorrect type of permit for the event and we were not aware there would be vendors until the day before the event. The group hosting is not a non-profit. The vendor fee is discussed. CM Wooddell feels we should waive the fees to not strain the relationship with the tribes. Interim Town Manager notes that waiving the fees is not something we normally do and this will set a precedent. There is no further discussion.

MOTION: To Approve Special Event Application by Keith Moses for Memorial Jam at Western Park 11:00 AM to 6:00 PM March 4, 2023 and waive the vendor fees
BY: CM Wooddell
SECOND: CM Hooper
VOTE: With all others in favor the motion passed

4. Discussion and Action to Approve/Deny Application for AZ SMART Fund Grant for Curb, Gutter and Sidewalk Repairs

Steve Ziegler, Public Works Director

Steve Ziegler, Public Works Director requests approval for the AZ Smart fund grant for engineering design for the contraction and install of approximately 86 street segments in town. It is noted this is just for engineering and not construction. CM Hooper asks if we will be allowing residents to pick if they would like a driveway as we have in the past? Steve notes he can look into that if the council would like. There is no further discussion

MOTION: To Approve Application for AZ SMART Fund Grant for Curb, Gutter and Sidewalk Repairs
BY: CM Shontz
SECOND: CM DeLeon
VOTE: With all others in favor the motion passed

5. Discussion and Action to Approve/Deny Application for Operation Stonegarden Grant for Overtime and Mileage Fund for FY 23

Lieutenant Jonny Ferris, Parker Police Department

Chief Michael Bailey, Parker Police Department presents in Lieutenant Ferris' absence. The police department requests approval for the Stonegarden grant to cover overtime costs and mileage to support enhanced cooperation between Customs and Border Patrol, US Border Patrol and local agencies to secure border towns. They are asking for \$22,547.00. Mayor Hartless notes he is concerned with our officers being out on the I-10 freeway. Chief Bailey notes they would not

be in that area but rather here in town on the 95 which is also used to smuggle drugs. There is no further discussion on this item.

MOTION: To Approve Application for Operation Stonegarden Grant for Overtime and Mileage Fund for FY 23
BY: CM Shontz
SECOND: CM Hooper
VOTE: With all others in favor the motion passed

6. Discussion and Action to Approve/Deny Agreement with New Mexico Cooperative Education Services for the Purchase of Police Vehicles from Phil Long Motors
Chief Michael Bailey, Parker Police Department

Chief Michael Bailey, Parker Police Department requests approval for the purchase of new PD vehicles. He notes the purchasing cooperative agreement and the difficulty ordering vehicles locally due to supply chain issues. Mayor Hartless notes we should always try to shop local. Chief Bailey notes that we spoke to the local ford dealership many times and due to the supply chain issues they have been unable to place an order for us. CM DeLeon asks if we tried Lake Havasu? Yes there were several in-state dealers that Chief Bailey reached out to. CM Hooper asks about the cost of delivery and if it would be cheaper to send staff to pick them up. Chief Bailey notes that after salary, travel expenses etc. it will be cheaper to have the vehicles drop shipped to the outfitters in Phoenix. CM Wooddell asks if these are explorers. No, they are f-150s. There is no further discussion on this item.

MOTION: To Approve Agreement with New Mexico Cooperative Education Services for the Purchase of Police Vehicles from Phil Long Motors
BY: CM DeLeon
SECOND: CM Wooddell
VOTE: With all others in favor the motion passed

7. Discussion and Action to Approve/Deny Agreement with DesertWorks Computers for Information Technology Services
Charlie Cassens, Interim Town Manager

Charlie Cassens, Interim Town Manager requests approval for the contract with DesertWorks Computers for IT services. The rate of pay is discussed, contract term and the new costs incurred by DesertWorks for the purchase of an insurance policy. Charlie notes that we have an excellent working relationship with Darrin and this agreement will serve to protect both parties. Mayor Hartless also notes that Darrin has lived in the community for a long time and knows our system and there is a lot to be said for that. There is discussion regarding having a full time IT and what that would cost. Charlie notes we would be in the same boat as we are now for these types of specialized services. He notes that Darrin rate is right in line with industry standards. CM Wooddell notes that a day rate is not usually standard, usually an hourly rate. CM Wooddell notes that demand for IT will just keep increasing, he would like to see a little redundancy where possible. There is no further discussion on this item.

MOTION: To Approve Agreement with DesertWorks Computers for Information Technology Services
BY: CM Shontz
SECOND: CM DeLeon
VOTE: With all others in favor the motion passed

8. Discussion and Action to Approve/Deny Agreement with Parker Senior Center Committee

Charlie Cassens, Interim Town Manager

Charlie Cassens, Interim Town Manager requests approval for the agreement with the Parker Senior Center Committee for the purpose of providing Monterey and other support services to the Senior Center. There were a few small changes to the agreement. The changes have been reviewed by and accepted by both parties. There is no further discussion on this item.

MOTION: To Approve Agreement with Parker Senior Center Committee
BY: CM DeLeon
SECOND: CM Hooper
VOTE: With all others in favor the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce and Tourism- Mayor Hartless + CM DeLeon
 Joint Venture-CM Hooper + CM Shontz *Tribal Committee -Mayor Hartless + CM Daniels* *Parks & Recreation- VM Lucas + CM Daniels* *Senior Center-CM De Leon + CM Shontz* *Streets & Traffic -CM Hooper + CM Wooddell* *Library Board-CM Shontz + CM Wooddell* *WACOG- Mayor Hartless + CM Daniels*

CM Shontz notes she attended the senior center advisory meeting. They are revamping lots of stuff and planning a new fundraiser for the end of March. She also notes she attended the Library Advisory Board and they have the upcoming Dr Suess event on March 2.

CM Hooper attended the Joint Venture meeting and they are moving forward with the grant and hoping to begin construction in September of 2024.

Mayor Hartless attended the WACOG meeting, there were a lot of reports but things are going great.

ANNOUNCEMENTS:

Monday	February 27, 2023	Streets and Traffic Committee	5:15 PM
Tuesday	February 28, 2023	Planning and Zoning/Board of Adjustments	4:00 PM
Thursday	March 2, 2023	Parker Public Library Annual Dr. Seuss Birthday Celebration	3:00 pm to 5:00 PM @ Parker Public Library
Tuesday	March 7, 2023	Next Regular Council Meeting	6:00 PM

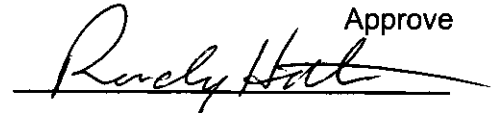
Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor Hartless adjourned the meeting at 6:38 PM

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

Approve

A handwritten signature in cursive script, appearing to read "Randy Hartless", is written over a horizontal line.

Randy Hartless, Mayor