

Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item

MINUTES

TOWN OF PARKER COMMON COUNCIL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, February 15, 2022 6:00 P.M.

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE MEETING TO ORDER: Mayor Bonds called the meeting to order at 6:00 PM

ROLL CALL OF COUNCIL: Mayor Bonds, Vice Mayor Hooper, Council Member De Leon, Council Member Savino, Council Member Shontz, Council Member Hartless, Council Member Lucas

Staff Present: Interim Town Manager/Town Clerk Amy Putnam, Community Development Director Nora Yackley, Community Health Outreach Program Director Lee Ann Anderson (telephonic), Chief of Police Micahel Bailey, Library Manager Tracy McConnell, Public Works Director Steve Ziegler, Town Attorney Christina Estes-Werther, Leo Bejarano.

Others Present: Yoli Holt, Doris Ferris, Josh Phillips, Anjela Bucklew (telephonic), Vivan Hartless, Alan May, Melissa Newton, John Gutekunst, Lois Moore, Lydia Lara, Ray Cornelius, Jeannie Lopresti, Darla Tilley

INVOCATION: Deacon Leo Bejarano

PLEDGE OF ALLEGIANCE: Given by all in attendance

PRESENTATION: Parker Public Library Mural Update

Library Manager Tracy McConnell introduces Rachel Kaiser, the muralist that will be painting the library mural. She provides the council with a brief overview of the project.

CALL TO THE PUBLIC:

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

There was no call to the public presented to the clerk.

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Regular Council Meeting Minutes of February 1, 2022

MOTION: Move to Approve Regular Council Meeting Minutes of February 1, 2022
BY: Council Member Shontz
SECOND: Council Member De Leon
VOTE: With all others in favor, the motion passed;

- b. Approve Parking Lot Closure for Annual Dr. Seuss Birthday Celebration March 2, 2022

MOTION: Move to approve Parking Lot Closure for Annual Dr. Seuss Birthday Celebration March 2, 2022
BY: Council Member Savino
SECOND: Vice Mayor Hooper
VOTE: With all others in favor, the motion passed;

- c. Approval to Pay IRS up to \$22,140.00 (unpaid penalty assessment December 2019)

There is a brief discussion. CM Hartless as for an explanation on this item. Interim Town Manager Amy Putnam advises the council regarding the letter received. She notes that there was a tax penalty for failure to file timely taxes. She notes there was 1 previous letter received that was in the possession of the Auditor General's office. They were able to provide that letter. Amy notes that she has spoken to the Attorney regarding this penalty, we will try to negotiate if possible. CM De Leon asks about the accounting software. Amy notes that we worked with them this year to file everything in a timely and accurate manner.

MOTION: Move to approve Pay IRS up to \$22,140.00 unpaid penalty assessment December 2019
BY: Council Member Savino
SECOND: Council Member Hartless
VOTE: With all others in favor, the motion passed;

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny Updated PSA with Instrumart for the purchase of the MAG M2000 Meter (previously approved purchase)

Steve Ziegler, Public Works Director

The Public Works water department respectfully requested the Mayor and Council to approve the revised purchase agreement so we can purchase a 6-in M2000 Badger Magmeter from Instrumart for \$3,643.20. This purchase was presented and approved at the February 1, 2022 council meeting. The purchase agreement that was approved was sent to Instrumart for review and signature. They came back with recommendations to change portions of the agreement that they did not agree with. Steve discussed these changes with the town attorney, and she revised the agreement accordingly and advised that the agreement would have to go back to council for approval since the original agreement was not executed by Instrumart. The changes are in red. These changes are relating to responsibility in the event the meter doesn't work or is damaged in shipping and warranty. The funds to pay for this are coming for the approved fy 21/22 Capital project budget for the water department where we budgeted \$20,000 for water meters. Steps following the approval execute the purchase agreement, issue a purchase order in order the meter. There are no questions regarding this item.

MOTION: Move to approve Updated PSA with Instrumart for the purchase of the MAG M2000 Meter (previously approved purchase)
BY: Council Member Shontz
SECOND: Vice Mayor Hooper
VOTE: With all others in favor, the motion passed;

2. Discussion and Action to Approve/Deny Repairs at Well 6 Vault

Steve Ziegler, Public Works Director

The Public Works water department respectfully requested the mayor and Council to authorize staff to hire Schofield civil to replace an 8 inch coupling on the water main from well 6 for \$3,950.65. We have an urgent need to have a broken coupling replaced. It was discovered while we were down in the vault discussing a project to replace the non function isolation and check valves in there. This 8 inch line comes off of a 10 inch water main from well sticks and goes underneath California Avenue and is distributed to the system or directly to the reservoirs. If this was to fill we would not be able to use while 6 for its intended purpose. See pictures of the Vault and broken coupling. Steve notes you reached out to 3 contractors, Phoenix pump, MMI tank and Industrial Services and Schofield civil. All three contractors visited the site and said they would provide a proposal. Schofield civil was the only contractor that actually followed through. The funding for this project will come from the adopted FY 21-22 water department capital budget or \$356,000 was budgeted. To date we've spent \$31000.00 out of the \$356000.00 with \$325000.00 remaining. steps following the approval we will sign the PSA issue a purchase order and schedule the repairs as soon as possible. CM Shontz asks if there are other repairs needed at the well Steve notes that yes there are. He provides a brief overview of the remaining issues at the well.

MOTION: Move to approve Repairs at Well 6 Vault
BY: Vice Mayor Hooper
SECOND: Council Member Savino

VOTE: With all others in favor, the motion passed;

3. Discussion and Action to Approve/Deny Agreement with the Friends of The Senior Center Committee

Amy Putnam, Town Clerk/Interim Town
Manager

Interim Town manager Amy Putnam respectfully requested the Mayor and Council to approve the acceptance of the Parker Senior Center Committee agreement. It was brought to the town's attention after our last completed audit that we did not have an agreement in place with both the Library and Senior Center committees. Our Town attorney drafted an agreement in June of last year. The committee requested several changes in the agreement which we have discussed with the town attorney at length and we are agreeable to the updates and would like to move forward with signing the agreement. Fiscal impact, the town will now be able to accept support from the committee by way of donations in accordance with Arizona Revised Statutes for accepting donations from an outside agency. Steps following the approval we will execute the agreement. It is noted that his name is actually Parker Senior Center committee.

MOTION: Move to approve Agreement with the the Senior Center Committee
BY: Vice Mayor Hooper
SECOND: Council Member De Leon
VOTE: With all others in favor, the motion passed;

4. Discussion and Action to Approve/Deny Resolution 05-2022 Authorizing Submission of Heritage Grant and Authorizing Matching Funds for Jail Restoration

Amy Putnam, Town Clerk/Interim Town
Manager

Interim Town manager Amy Putnam hands this item over to Public Works director Steve Zeigler as he has been working with the grant writer on this item. Steve notes that he is unsure of the match split so he will look further into that. He notes the extensive damage inside the jail and notes there is a lot of pigeon excrement that will need to be remediated. It is noted that the jail was restored sometime back in the 70s. VM Hooper asks about page 2 of the resolution it appears there is a number missing, Amy notes that she will get that added prior to execution. Mayor Bonds thanks staff for their work on this project.

MOTION: Move to approve Resolution 05-2022 Authorizing Submission of Heritage Grant and Authorizing Matching Funds for Jail Restoration
BY: Vice Mayor Hooper
SECOND: Council Member Shontz
VOTE: With all others in favor, the motion passed;

5. Discussion and Action to Approve/Deny PSA with Servpro for Mold Remediation-Town Hall

Amy Putnam, Town Clerk/Interim Town
Manager

Interim Town manager Amy Putnam requested the Mayor and Council to approve a PSA with Servpro for mold remediation in town hall. At this time it is in the request of our town attorney to have in place Professional Service Agreements with entities that provide goods or services to the town. Some of the work for this project has already been completed. It was not recommended to delay mold remediation in town hall since this is an area that is used on a daily basis. The amount for the purchase of the service was under the signing limit of Department staff and it was agreed to move forward in order to mitigate any potential risks to employees working in the building. Total for mold remediation is \$2,375.12 we are working with the insurance company to cover this amount. Stop following the approval to execute the psa.

MOTION: Move to approve PSA with Servpro for Mold Remediation-Town Hall
BY: Council Member Lucas
SECOND: Council Member Hartless
VOTE: With all others in favor, the motion passed;

6. Discussion and Action to Instruct the Interim Town Manager and Town Attorney to engage in services for the recruitment for an Interim Town Manager at the request of Vice Mayor Jerry Hooper

Mayor Bonds turns this item over to Vice Mayor Hooper. He notes that he feels Amy is being overworked and that this is going on much longer than we'd anticipated so like to bring in an Interim Town Manager. Mayor Bonds opened the floor for discussion. CM Savino notes that this would be a good move for us. Amy has been unable to do some things that she needs to do, he notes meeting minutes. She is doing a phenomenal job but it has been hard. CM Delelon notes that she has been doing a great job and notes all the duties have been piled up under one hat. He doesn't want to see things get out of control. CM Lucas doesn't think that we should do this right now and fiscally it would not be a good decision. CM Hartless notes that it would be confusing to bring in some else at this time. Discussion continues about other options for an Interim Manager. Mayor Bonds notes she is very pleased with what Amy is doing as well as the other department heads. Bringing in another Interim Town manager right now that's not familiar with the town would be confusing and would be costly. She notes we still have an ongoing investigation that Amy has been working with the investigator and the auditor-general It is noted that if we do hire someone new they will just be going to her for questions and assistance. CM Shontz asks about getting some additional help in. Amy notes that we will be again looking for a part-time temporary office assistant. Discussion continues regarding the new positions. CM Savino notes that he would like to see someone who is a certified town manager, so they can direct council on how they can better organize the town manager position. He sees it as a plus to hire an outside person, he notes that this person could also give Amy enough direction in what needs to be done. Some things are catching her by surprise. It doesn't have to be forever but maybe just a short time. CM De Leon asks about the liability for the decisions Amy is making. He doesn't feel that Amy has the qualifications to be a Town Manager. Mayor Bonds opens the floor to the department heads. Chief Bailey, Community Development tNora Yackley, Steve Ziegler, Tracy McConnell all give statements of support for Amy. VM Hooper asks about the website it is noted that we will be discussing that further under item #8. He also notes that he supports hiring part time help so that she doesn't get further behind. CM Savino notes that help is needed as well. CM De Leon notes his concern is liability in Amy decisions. What could this cost the Town. Christina notes that we are covered under the risk pool if there are things done improperly. She

also notes that Amy is in frequent contact with her when making decisions. Amy notes that all large decisions come before the council. We have signing limits in place. She is making day to day decisions and if there are questions she reaches out to the appropriate persons. She notes that if it's an HR issue she calls Gary, if it's a legal question she's reaching out to our attorney. CM De Leon does not want to see us burn out and wants to avoid issues. Amy notes that it is her desire to serve her community to the best of her abilities. CM Savino notes that he has heard some rumors that Amy has filed other job applications and that's her prerogative, but he doesn't want to be caught short. Amy responds regarding this and notes her previous work history. CM Savino makes a comment about his constituents making comments to him regarding this. Amy requests that if we wish to continue to discuss her employment with the Town we do so in e-session. Town Attorney Christina agrees that Amy's employment is not the topic at hand. CM Hartless notes that we had a certified town manager in this position and look at where we are at now. There is no further discussion.

MOTION: Move to deny recruitment for an Interim Town Manager
BY: Council Member Lucas
SECOND: Council Member Hartless
VOTE: With all others in favor, the motion passed;

7. Discussion and Action to Instruct the Town Attorney concerning the potential filing of an employment action against the Town . The Council may discuss this matter in executive session pursuant to A.R.S. § 38-431.03(A)(3) and (4). The Council may decide the matter in the public meeting or defer decision to a later date.

Motion to move to E-session for both items 7 and 8 is made by VM Hooper, seconded by CM Savino, all were in favor.

MOTION: For both items 7 and 8 Direct Town Attorney to respond to this matter as needed
BY: Vice Mayor Hooper
SECOND: Council Member Savino
VOTE: With all others in favor, the motion passed;

8. Discussion and Action to Instruct the Town Attorney concerning an open meeting law complaint filed against the Town. The Council may discuss this matter in executive session pursuant to A.R.S. § 38-431.03(A)(3).

MOTION: For both items 7 and 8 Direct Town Attorney to respond to this matter as needed
BY: Vice Mayor Hooper
SECOND: Council Member Savino
VOTE: With all others in favor, the motion passed;

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

- *Chamber of Commerce-CM Savino
- * Tourism-CM Hartless * Joint Venture-VM Hooper + CM Savino* PAACE-CM Lucas*
- *Tribal Committee -Mayor Bonds + CM Savino *

- *Parks & Recreation- CM Lucas + VM Hooper* Senior Center-CM De Leon+ CM Savino *
- *Streets & Traffic -VM Hooper + CM Savino*
- *Library Board-CM Shontz* La Paz County Fair Board-Mayor Bonds*
- * WACOG-CM De Leon + CM Savino*
- *WAEDD- CM Hartless*

VM Hooper notes that he attended the parks and rec meeting discussion included ball fields, fence repair, grant for roof and easter event

CM Shontz reports on the library events and various grant projects. She notes the retirement of Barbara Schwind from the library advisory board.

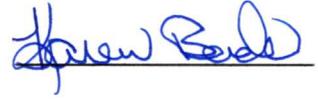
ANNOUNCEMENTS:

Thursday	February 17, 2022	Parker Regional Chamber of Commerce and Tourism Monthly Business Mixer @ Pirates Den	5:30 PM
Friday	February 18, 2022	Parker Regional Chamber of Commerce and Tourism Active Shooter Training with Parker PD Please RSVP to save your seat	8:30 AM-10:30 AM
Monday	February 28, 2022	Streets and Traffic Committee	5:15 PM
Tuesday	March 1, 2022	Next Regular Council Meeting	6:00 PM
Wednesday	March 2, 2022	Parker Public Library's Annual Dr. Seuss Birthday Celebration	see library website for full details

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor Bonds adjourns the meeting at 8:09 PM

Approve



Karen Bonds, Mayor

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

ZOOM MEETING INFORMATION

REGULAR COUNCIL MEETING
February 15, 2022 6:00 PM Arizona

Join the Zoom Meeting from your computer with the address below. Follow the instructions on the Zoom website.
(Available for Audio and Video)

Join Zoom Meeting

<https://us02web.zoom.us/j/85151097081?pwd=VjZVQlFXMIZwOFI0WWwwaWtJbkxDdz09>

Meeting ID: 851 5109 7081
Passcode: 603262

Or

Dial one the numbers below. If one is busy, try the next. Once you're connected follow the prompts.

346-248-7799
669-900-6833
253-215-8782
312-626-6799

Meeting ID: 851 5109 7081
Passcode: 603262